THE BANK: BUSINESS PLAN 2021 - 2026

Earth Doctors Ltd

9 April 2021

Summary

The Bank is a new community hub for Chopwell, a rural, former mining village in west Gateshead that has a rich social history, is home to a strong community and is located amid beautiful landscapes but is currently one of the most deprived areas of England. Chopwell (population approximately 3,700) suffers from multiple forms of deprivation, particularly in relation to poverty and unemployment, for which it is in the 4% most deprived neighbourhoods in the country.

The Bank aims to address the urgent challenges facing the village by focusing on four interrelated issues: nutrition, mental health, social and cultural life, and prosperity. Developed by members of the community, through Chopwell Regeneration Group, the building will offer a wide range of services and opportunities that respond directly to priorities expressed by local people:

- increasing access to healthy food by providing an affordable cafe, community fridge, and access to a food bank for those who need it;
- hosting ongoing activities and support for people of all ages to recover and sustain improved mental health, including those recovering from addictions;
- creating a vibrant programme of social, cultural and learning activities for people of all ages;
- providing ongoing, accredited employability and skills training, apprenticeships, traineeships and job placements, including helping those furthest from employment;
- providing adult education classes leading to qualifications for young adults;
- providing serviced workspace to small businesses and start-ups on flexible and affordable terms, with access to business support advice; and
- employing local people including providing supported employment to people with long-term health problems or disabilities.

This Business Plan for the building sets out the ambition for the social and economic value it will create for Chopwell, the organisational structure through which it will be delivered and the multiple, cross-sectoral partnerships that will sustain it. Through a combination of commercial income from trading, rental and service contracts, plus grants and donations, our financial projections demonstrate that The Bank will grow steadily over the five years from its launch, increasing its turnover by 42% in that time, whilst building reserves equivalent to four months' operating costs. By increasing substantially our commercial income, reliance on grant income will reduce as a proportion of turnover.

We believe our mixed income model, combined with a strong core team and experienced Trustees, provides the foundations for The Bank to grow into a resilient and dynamic community resource that achieves multiple transformational impacts for Chopwell residents.

Scope

This Business Plan has been prepared by Chopwell Regeneration Group (CRG) and Earth Doctors, a social enterprise that develops sustainable food projects for community benefit. It sets out the ambitions and objectives for The Bank, a new community hub for Chopwell initiated by the CRG. The purchase of the building has been supported by Gateshead Metropolitan Brough Council (GMBC) and the refurbishment costs are funded by a North East LEP VCSE Capital Grant and by other grant funds.

Our Business Plan for the first five years of operation illustrates the viability of The Bank as a much-needed local resource that enhances and expands provision of vital services to the community. The plan has been developed in close consultation with businesses, community groups and organisations, various GMBC departments and potential partners in service delivery. We have engaged residents by disseminating our plans to every household and business in the village and inviting their input on needs and suggestions. The overwhelmingly positive responses received during the Business Planning process indicate a demand for the facilities and services The Bank will offer.

This collaborative and consultative approach is emblematic of our intention for The Bank to address local needs directly and to complement existing provision rather than compete with it. The approach will be maintained through the operation of The Bank, both through ongoing responsiveness to its customers' and wider community needs, and through membership of the Chopwell and Blackhall Mill Partnership, which offers a forum for cooperation and coordination with other local groups and businesses.

Vision

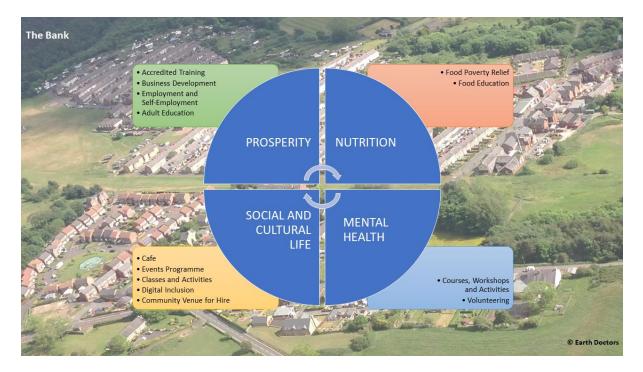
Our vision for Chopwell is **A community working together, local people succeeding, a village that thrives.**

Mission

Our mission is to work with our community to improve the health, wellbeing and prosperity of residents by creating services, facilities and opportunities that meet their needs and improve their lives.

Aims and Objectives

We have developed a strategy framework through which The Bank will deliver its mission. This focuses on four key areas of activity, which inter-link and support each other. They address the priorities that have emerged through consultation with local people and align with strategies for community wealth building and locality-based planning and service delivery that are being implemented by the local authority. They also encompass national government priorities for investment in skills and training to aid recovery after the Covid pandemic.



These four areas of activity focus our aims for The Bank.

Nutrition

Chopwell suffers from significant levels of food poverty, which have been exacerbated by the Covid pandemic, whose effects will be felt long-term. Pre-Covid, 32.2% of children were living in poverty, compared with the average of 22.6% for Gateshead. The Pickle Palace social enterprise delivers over 100 food parcels per week in Chopwell. There are urgent requests for food received regularly at Chopwell Community Centre, where there is no space to run a food bank. The closest food bank is in Blaydon, seven miles and a 50- to 70-minute bus journey away. Chopwell Primary School and Friends of Chopwell Park report similar food poverty issues with children often going hungry.

Our Nutrition aims are:

- a) relieve food poverty in the village by making healthy food accessible to all;
- b) increase people's awareness of nutrition and ability to maintain a healthy diet.

We have set the following objectives through which we will meet our Nutrition aims:

- to make healthy food accessible to everyone, regardless of financial status, we will operate a cafe and a community fridge providing fresh produce and ready meals, all on a "pay as you feel" basis from October 2021;
- 2) make weekly emergency food parcels available for collection in the village by those eligible, by partnering with Gateshead Food Bank from October 2021;
- help residents of all ages improve their understanding of nutrition and build confidence and skills in preparing healthy food by running regular cooking classes from April 2022.

Mental Health

Worklessness, poverty, poor physical health, lack of local opportunities and lack of activities for younger people have all contributed to a high prevalence of mental health issues, loneliness, low self-esteem and social isolation in the village.

We aim to:

- a) help residents of all ages to recover and sustain improved mental health, based on the NHS recommended Five Steps to Mental Wellbeing: connect with other people; be physically active; learn new skills; give to others; practice mindfulness;
- b) provide activities and support tailored to specific groups and individuals.

Our Mental Health objectives are:

- consult with local mental health specialists and residents to understand needs, plan and pilot a tailored programme of informal social and learning activities at The Bank from January 2022;
- 2) evaluate this pilot programme and implement learning from April 2022;
- 3) increase access to mental health support for residents from April 2022 by partnering with Gateshead Outer West Primary Care Network, Recovery Connections and other agencies, securing contracts to provide services to their clients at The Bank.

Social and Cultural Life

Chopwell has limited social venues for people to meet or take part in activities and events. This is particularly true for young people, with the local youth club open only two nights per week. Young people have identified several creative and cultural activities that they would like to be available in the village and that The Bank could provide.

Aims:

- a) provide a welcoming social space for all Chopwell residents and visitors;
- b) offer and facilitate a vibrant, ongoing programme of events and activities with provision for people of all ages to become a lively social and cultural focal point for the village and surrounding area.

We will deliver our Social and Cultural aims over a series of phased objectives:

- 1) establish The Bank Cafe as a welcoming and popular venue by monitoring and responding to demand and customer satisfaction from October 2021;
- 2) provide public computers in the Cafe with support for users to increase online access and digital inclusion in the village from October 2021;
- develop an evening events programme including regular film nights from January 2022;
- work with residents, MHA, Gateshead Older People's Assembly and others to devise regular programmes of social and creative activities targeted at older people from January 2022;
- 5) work with young people and other partners to devise regular evening and school holiday social and creative activities programme, such as gaming nights, computer coding club and summer cooking school for teenagers, from April 2022;
- 6) collaborate with cultural organisations to develop and manage a participatory, multiyear arts programme in Chopwell to launch in 2023; and
- 7) remaining agile to respond to new opportunities, programmes and partnerships.

Prosperity

Chopwell North, where The Bank is located, is in the 4% most deprived areas nationally for levels of unemployment and within the 10.6% most deprived across all measures (per Index of Multiple Deprivation, 2019). Consultation with residents highlighted employment, economic growth and new businesses as among their most urgent priorities for the village.

At The Bank, we aim to:

- a) provide workspace and support for local businesses to start up and grow;
- b) help local unemployed people develop new skills and confidence through accredited training, work experience and adult education leading to qualifications; and
- c) employ local people.

Delivery of our Prosperity aims will be shaped substantially by the national policies and programmes for economic recovery post-Covid – investment in skills development, re-training and employability – due to be implemented during the second half of 2021 and

2022. These programmes will be large-scale interventions that will be delivered through, or in partnerships with, local authorities, so we will ensure that strong relationships are maintained with the relevant departments at GMBC to maximise opportunities for The Bank to secure resources for our community.

Our current objectives are:

- provide good quality, serviced workspace on flexible terms to small local businesses from October 2021, achieving 80% occupancy in our first year, increasing to 90% in year two and 100% in year three;
- incubate local food production and processing businesses through providing access to facilities and equipment at The Bank, with mentoring available through Earth Doctors. Support two start-up businesses during 2022;
- offer monthly business advice surgeries tailored to local business development needs;
- 4) in our first year, fill four job placements for young unemployed people and recruit three local people with disabilities into supported employment in The Bank Cafe;
- 5) bolster our economic benefit to our community by recruiting at least 50% of our staff from Chopwell;
- 6) improve basic employability skills for local long-term unemployed people by running regular, accredited training programmes from January 2022;
- 7) develop partnerships with local adult education providers to enable people not in education, employment or training to study for qualifications at The Bank from autumn 2022.

Structure

Our activities will be organised and delivered through three "departments" supported by a core administration and finance function.

Learning and Programmes

- Responsible for managing all training and education programmes, community workshops, classes and events;
- securing contracts, grants and partnerships to enable these activities;
- recruiting participants including organising outreach engagement activities;
- working with participants to identify needs and help guide them to suitable support at The Bank or elsewhere; and
- monitoring and evaluation of programmes to enable learning and reporting to Trustees, funders and stakeholders.

<u>Initial Staff</u>: Learning and Programmes Manager (full time); Programmes Assistant (part time, trainee).

Cafe and Food Hub

We anticipate the Cafe and Food Hub operating three days per week, when training and education programmes are not taking place on the ground floor, plus additional hours for evening events. It will:

- increase access to healthy food, through the Cafe itself and the Community Fridge, both of which will operate fully on a "pay as you feel" basis;
- operate the emergency food bank collection point;
- operate a monthly market for non-food household goods;
- source many of its supplies from donations of surplus food and products through Fareshare, Giving World and other suppliers; and
- deliver work experience and training through supported employment, job placements and volunteering.

Initial Staff: Cafe Manager (part time); Chef (part time); Deputy Chef (part time); Kitchen Assistants (part time); Front of House Assistants (part time, trainees).

Business Support

- Responsible for managing the letting of serviced workspace in the upper floors of the building and food processing facilities in the Cafe kitchen;
- organises monthly business support surgeries delivered by contracted external providers;
- manages an ongoing programme of arts and crafts displays for sale in the Cafe to support local makers.

Initial Staff: this activity is managed by the Finance and Administration Manager.

Finance and Administration

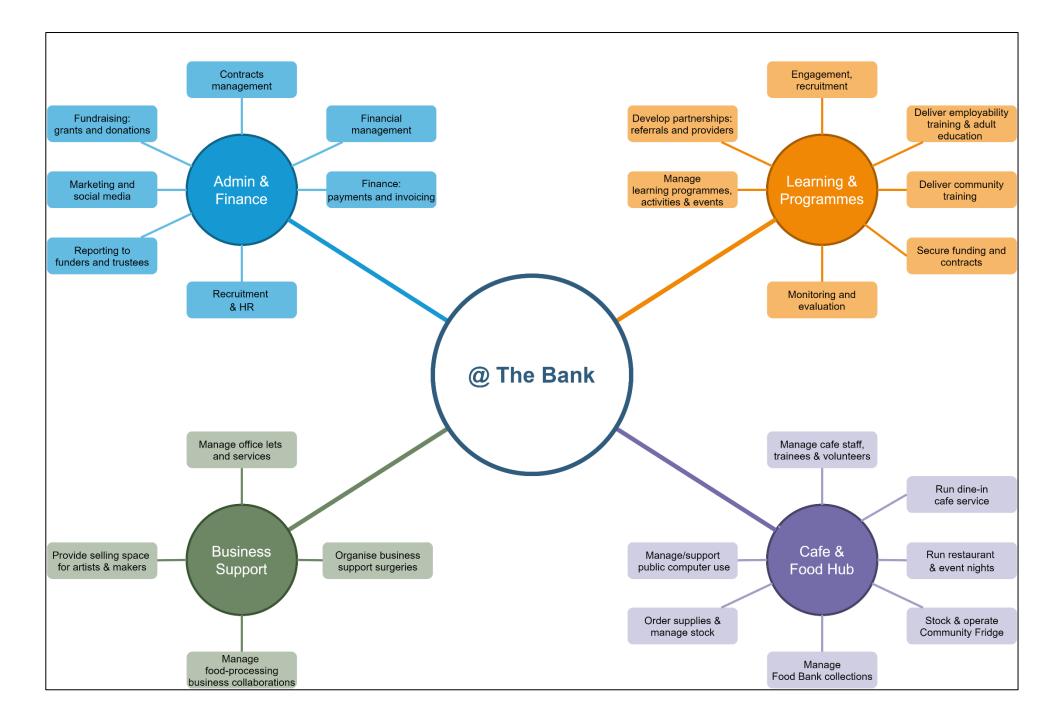
Supports the delivery departments by managing:

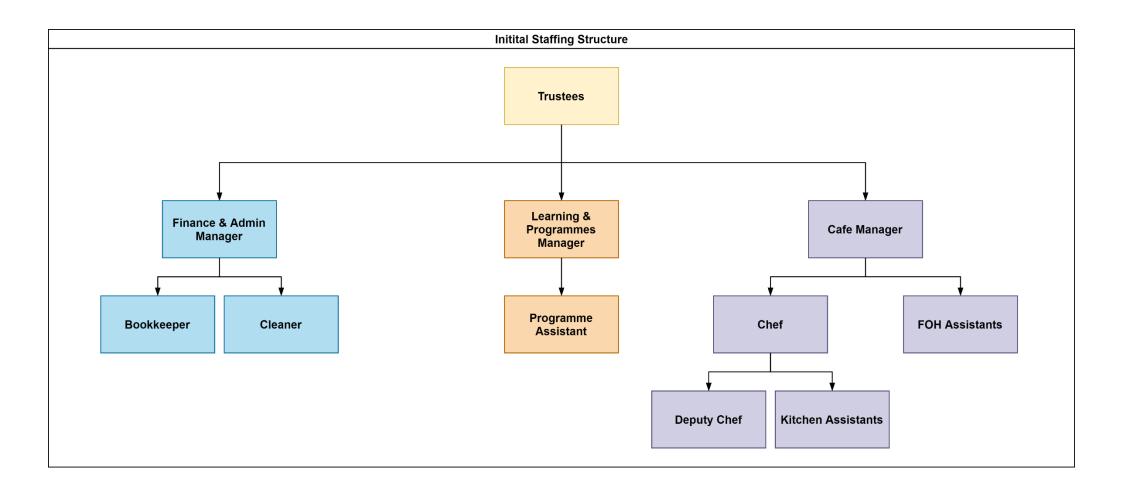
- financial management
- recruitment and HR;
- contracting with clients, funders and suppliers;
- managing and coordinating general fundraising from grants and donations (with support from Trustees);
- coordination of marketing activities delivered by the other departments;
- reporting to Trustees, funders and stakeholders; and
- building management and maintenance.

<u>Initial Staff</u>: Finance and Administration Manager (part time); Bookkeeper (part time); Cleaner (part time).

We will strengthen our staffing structure to build capacity and resilience as The Bank grows its services and activities. In 2022, we plan to offer apprenticeships of at least 12 months in place of the shorter-term job placements in the two Assistant roles.

In 2023, we will recruit an Arts Project Manager, on either a fixed term employed or freelance contract, to lead delivery of the arts programme, subject to successful fundraising. This post will also supervise four trainees, enabling young unemployed people to gain work experience in the creative sector.





Action Plan

Our detailed action plan table in the following pages highlights the timeline of key tasks and targets for each department, particularly in the initial phase of the Business Plan. The activities of each department are described below.

LEARNING AND PROGRAMMES ACTIONS

Community Training and Activities

- 1. The ground floor will be designed to provide a flexible space that can be used as a teaching kitchen suitable for groups of up to six learners. Regular cooking classes will be led by partners including Pickle Palace, Riverview Bakery, Big River Bakery, Fareshare and others, who will be paid fees. We will tailor classes to different groups, for example morning sessions for parents while their children are at school; after school family learning sessions; classes for older, isolated people; summer cooking schools for young people. Participants pay a small donation and can take their cooking home. This programme will be supported initially by grant funding raised from trusts and foundations. We will explore other means of resourcing it, for example through partnering with LearningSkills, GMBC's educational services provider, or the WEA, and through cultivating donors to support our core activities.
- 2. We may develop other specific life-skills programmes such as money management, depending on need and availability of support, for example as a locally run service commissioned by GMBC under its locality-led services plan.
- 3. Contract external trainers to deliver ongoing social/making sessions for a variety of groups such as people with mental health issues, or isolated older people. These will include sessions such as a Men's Pie Club, craft-based workshops and supported activities such as walks and apple picking in the community orchard. They will offer range of opportunities for people to connect, to be physically active, develop new skills and to learn to practice mindfulness. We will develop a partnership with the local NHS Primary Care Network for social prescribing referrals to our programmes.
- 4. Drug and alcohol addictions are also issues suffered by some residents. We will deliver community-based drug and alcohol recovery activities including workshops and training opportunities. We will work in partnership with Recovery Connections to provide funded sessions and courses to clients that it refers to The Bank.
- 5. Develop flexible paths to volunteering at The Bank to offer longer-term assistance and to enable people to give help to others.

Accredited Vocational Training

 In 2021-22, The Bank will register as a training centre with ASDAN, a national awarding organisation, so that we can offer accredited vocational training courses. Initially, these will include a bespoke hospitality employability course that will offer direct work experience within the Cafe. We plan to train eight learners in 2021-22, supported by the UK Community Recovery Fund or Restart, expanding to 24 per year in following years.

- 7. We will register as a provider on the DWP Dynamic Purchasing System Framework to enable the DWP to commission employability journey training for clients through its Flexible Support Fund. We will also bid for additional DWP contracts as they are advertised. Training will be led by freelance trainers. We envisage training twenty learners in 2021-22 and 24 per year thereafter.
- 8. We plan to train fifteen learners per year in an ASDAN Certificate of Personal Effectiveness course from 2022-23, supported by the UK Shared Prosperity Fund.
- 9. We will develop further programmes that utilise our registered training centre status to enable us to offer accredited courses when other funds or contracts become available, depending upon capacity to accommodate them.

Job Placements

- 10. We will recruit unemployed people with long-term health issues and disabilities into supported employment at The Bank. Initially, we will create three part-time positions in the Cafe to assist with food preparation, handling incoming deliveries, stocking the Community Fridge, cleaning and general duties. The roles will be supported by Cafe staff and will each work two days per week for five hours, dependent upon their conditions.
- 11. We will create four job placements of six months each during the first year, supported by the Kickstart scheme. This will enable us to employ young people at risk of long-term unemployment to support the work of the Learning and Programmes Manager (by assisting the marketing and delivery of activities) and the Cafe Manager (by assisting internet users in the Cafe and supporting events delivery). The roles will each provide six months of work experience (25 hours pw) and relevant accredited training including Level 2 Award in Food Safety for Catering or a Level 2 Award in Health and Safety within the Workplace.
- 12. From autumn 2022, we plan to recruit two apprentices in place of the job placements. The apprenticeships will run for a minimum of 12 months, providing a wealth of in-work learning and accredited training to the apprentices.
- 13. From autumn 2023, we will create traineeships to support the arts programme activities. These will offer four unemployed people aged 16 to 24 years up to six months of work experience in the arts sector.

Adult Education

14. Through a partnership with a local adult education provider such as Derwentside College or LearningSkills, we will develop a small number of courses that learners can study at The Bank, leading to NVQ qualifications. These may include courses in hospitality, digital skills, maths and English. We anticipate these being available from autumn 2022, launching with ten learners per year and increasing to fifteen from 2024-25.

CAFE AND FOOD HUB ACTIONS

- The Bank Cafe will provide a welcoming and comfortable place that provides good quality food and drinks throughout the day, three days per week (Thursday – Saturday) initially, plus a fortnightly restaurant night (weekly from October 2022).
- 2. It will host a Community Fridge where chilled/frozen fresh food and ready meals prepared at the Cafe can be purchased when the Cafe is open. Dry foods such as rice, pasta and flour will be available to purchase by weight from the Cafe kitchen.
- 3. The Cafe will run a monthly market for non-food household items.
- 4. Both the Cafe and Community Fridge will use supplies of surplus food and products sourced from Fareshare, Giving World and other donors. These will include supermarkets, shops and cafes in the region, local growers and farmers, the community allotment and orchard, and people in the community with surplus food or items to donate.
- 5. All sales in the Cafe, restaurant and from the Community Fridge will be "pay as you feel" to ensure that our food is accessible to everyone. Customers will be provided with information to help them decide how much to pay if they can afford to do so.
- 6. We will differentiate the Cafe from other local cafes through the types of food and drinks available, and its ambience as a social space for people to meet, use the internet services, or take part in activities and events.
- 7. We will experiment with added-value services to generate additional income from more affluent customers. These will include hampers made up of surplus food at the end of each week, and other offers, available to order online as a single purchase, a subscription or a gift. We may also offer a catering service for events.
- 8. Three computers with internet access will provide a much-needed service, with scanning and printing facilities available and support from volunteers or staff trained in digital inclusion by Digital Voice. These will add significantly to the availability of public access online computers in the village throughout the week.
- We will run weekly film screening events to restore cinema-going to the village from January 2022. These will be free admission but will generate sales income from snacks and drinks in the Cafe.
- 10. From April 2022, we will provide facilities and activities for young people including gaming nights, computer coding club, creative workshops and arts events. We will work with the Youth Club and youth workers/volunteers to encourage and support young people to organise their own activities at The Bank.
- 11. We will collaborate with Gateshead Older People's Assembly, MHA and others in planning and delivering social activities that combat isolation among older people.

- 12. We will collaborate with Friends of Chopwell Park, Friends of Chopwell Woods, Durham Wildlife Trust and others to organise walks, cycle routes and promote each other's facilities. Our secure cycle storage will encourage cyclists to visit for refreshments after riding at the Pump Track in Chopwell Park, or in the Woods.
- 13. We will develop partnerships with local makers to enable them to run a variety of food- and craft-based workshops open to all.
- 14. We will work with cultural sector partners to develop an ongoing arts programme, based at The Bank but taking place throughout the village. Local partners may include BALTIC, Gateshead International Festival of Theatre, the New Bridge Project and Sage Gateshead. Regional partners may include the Forge and the North East Exchange network. Nationally, we may join the National Rural Touring Forum and other relevant networks. The first stage of our programme will comprise a changing, freestanding heritage display created by local partner, Digital Voice as part of the CRG's Chopwell Memories project, installed from the opening of the Cafe.
- 15. We will retain space in the programme for bookings by external groups, families and organisations for their own events.
- 16. The Cafe will function as a space for engagement with the support services, advice, opportunities and events available at The Bank by providing information for and conversation with customers.

BUSINESS SUPPORT ACTIONS

- 1. The upper floors of The Bank will offer six serviced workspaces available for small businesses to rent on flexible licenses at affordable prices. Additionally, hot desk spaces will be available for hire by the hour, half day or full day.
- 2. A monthly programme of business support surgeries will be available to tenants and other local businesses, providing free access to experienced business advisors and networks on a range of subjects tailored to local business development needs and priorities. Through the arts programme, these may expand to include business advice surgeries for creative businesses, artists and makers.
- 3. Through a partnership with Earth Doctors, we will be able to offer access to local food processing/production business incubation and mentoring, including practical support in scaling-up, training, access to retail and innovation in sustainability.
- 4. Start-ups will be able to hire facilities at The Bank to scale up batch food processing including fruit pressing, pickling, fermentation and preserving.
- 5. We will support local makers and artists by offering retail space in the Cafe for selling their products.
- 6. Our events and activities will attract visitors into the village, creating opportunities for increased income generation at The Bank and other local businesses.

KEY

CM Cafe Manager		
F&AM Finance and Administration Manager		
LPM Learning Programmes Manager		
When Action	Led By	Supported By
PRE-OPENING		
Building		
Apr - Jul-21 Manage building refurbishment works programme	Trustees, Architect	
Jul - Sep-21 Manage final finishes/decor works	Trustees	Volunteers/contractors
Fit-Out		
Apr - Jul-21 Raise finance for kitchen, cafe and office equipment	Trustees	
Jul-21 Specifying/purchasing/ordering equipment	Trustees	External consultant to advise
Jul - Sep-21 Project management of fit-out and installation	Trustees	
Staffing		
Jul - Aug-21 Recruit key staff	Trustees	
Jul-21 Secure Kickstart grants for job placements	Trustees	
Sep-21 Induction, key staff	Trustees	
Sep-21 Recruit job placements	Trustees	
Sep-21 Recruit supported employment staff	Trustees	
Café & Food Hub		
Aug-21 Develop local marketing and PR strategy for launch	Trustees	
Aug-21 Plan soft opening events and activities	Trustees	
Aug-21 Formalise Fareshare membership	Trustees	
Aug-21 Agree partnership with Gateshead Food Bank for local collection service	Trustees	
Business Support		
Jun-21 Marketing of workspaces	Trustees	
Jul - Sep-21 Secure first tenancies	Trustees	

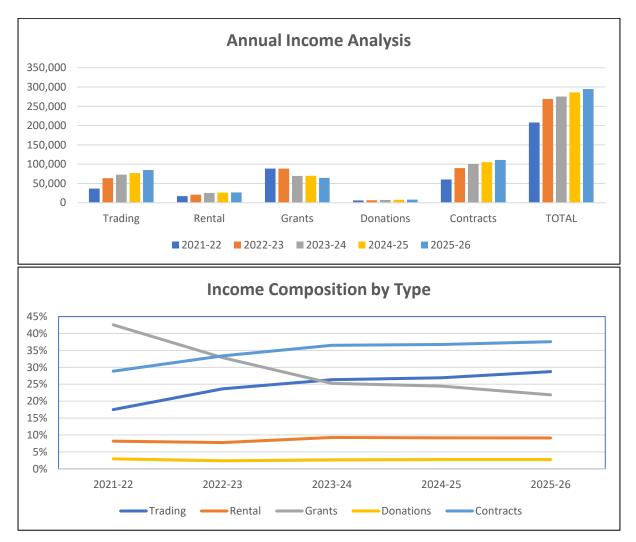
Nhen	Action	Led By	Supported By
EARNING &	PROGRAMMES		
2021-22	Initiate employability and community training programmes. Build partnerships		
Se	p-21 Register on DWP DPS framework as provider	L&PM	External consultant
Se	p-21 Recruit freelance employability trainer	L&PM	
Sep - No	v-21 ASDAN accreditation and assessment training for staff	L&PM	
Aug - De	c-21 Develop referral partnerships to deliver Restart training	L&PM	
Ju	Il-21 Apply for UK Community Renewal Fund to pilot a programme	Trustees	
From Ja	n-22 ASDAN employability training	L&PM	Freelance trainer
From Ja	n-22 Restart training programmes	L&PM	Cafe staff/freelance trainers
From Ja	n-22 Pilot UK Community Renewal Fund programme	L&PM	Cafe staff/freelance trainers
From Ja	n-22 Tender for DWP programmes as announced	L&PM	
From Ja	n-22 Develop partnership for adult education delivery at the Bank	L&PM	
Oct - De	c-21 Develop referral/prescribing partnerships for community training at the Bank	L&PM	
Ja	n-22 Launch community training for mental health/addition recovery referrals	L&PM	Freelance trainer
Oct 21 - Ma	ar-22 Fundraise for community training equipment and programme	L&PM	Trustees, F&AM
Ap	or-22 Launch wider community training and social activities programme	L&PM	Cafe staff/freelance trainers
Ap	or-22 Apply to UK Shared Prosperity Fund for employability and cultural programmes	L&PM	Trustees, F&AM
Ma	y-22 Confirm adult education partnership	L&PM	
022-23	Establish additional training, education and arts programmes		
ong	oing Management of employability training programmes	L&PM	Freelance trainers
ong	oing Management of community training programmes	L&PM	Cafe staff/freelance trainers
Sep 22 - Ju	n-23 Adult education courses	L&PM	Freelance trainers
Se	p-22 Launch SPF employability training programme	L&PM	Cafe staff/freelance trainers
Sep - De	c-22 Develop partnerships and plans for arts programme	L&PM	Trustees
Oct-22 - Ma	nr-23 Fundraising for arts programme	L&PM	Trustees
2023-26	Regular delivery of all programmes. Respond to new opportunities/needs		
ong	oing Management of employability training programmes	L&PM	Freelance trainers, project manage
ong	oing Management of community training programmes	L&PM	Cafe staff/freelance trainers
ong	oing Management of adult education courses	L&PM	Freelance trainers
ong	oing Management of arts programme	L&PM	APM, external partners
Ap	r-23 Secure contract for local services provision from GMBC	L&PM	external partners, project manager

When	Action	Led By	Supported By
CAFE & FOO	DHUB		
2021-22	Launch and test market for all planned activities		
C	ct-21 Launch Cafe 3 days per week and evaluate menu, opening hours and sales	CM	Chef
C	ct-21 Launch Community Fridge and evaluate value to customers and sales	CM	Chef
C	ct-21 Launch monthly non-food market	CM	FAM
C	ct-21 Launch regular restaurant nights with in-house and guest chefs	CM	Chef, external partners
0	ct-21 Launch weekly food bank collection service for eligible local people	CM	
C	ct-21 Launch online ordering for weekly hamper sales	CM	F&AM, external web designer
C	ct-21 Launch public internet access during cafe hours, with trained digital inclusion support	CM	FOH assistant; Digital Voice
C	ct-21 Launch art/craft displays by local makers for sale	F&AM	CM
Oct - D	ec-21 Expand sources of surplus food and non-food supplies	CM	
Sep - D	ec-21 Fundraise for events equipment	F&AM	Trustees
J	an-22 Launch weekly film nights	CM	L&PM
А	pr-22 Launch weekly young people's events	CM	L&PM, young people and volunteers
A	ug-22 Host community food event linked to summer cooking school for young people	CM	L&PM, chef
on	going Promote cafe as venue for hire by community, groups and businesses	CM	F&AM
2022-26	Build number and value of sales across all activities		
on	going Cafe and restaurant nights trading	CM	Chef
on	going Evening events programme	CM	L&PM, young people and volunteers
on	going Community Fridge and monthly markets	CM	Chef
on	going Internet access	СМ	FOH assistant; Digital Voice
on	going Art/craft sales	СМ	F&AM
	going Community food events	СМ	L&PM, chef
-	going External hires	СМ	F&AM

When	Action	Led By	Supported By
BUSINES	S SUPPORT		
2021-22	Secure initial tenancies and pilot business support activities		
	Oct-21 Finalise licenses with tenants and begin tenancies (target 80% occupancy)	F&AM	
	Oct-21 Launch monthly business support surgeries for tenants and local businesses	F&AM	External business advisors
	Oct-21 Begin hires of food processing space/equipment by local food start-up businesses	F&AM	External partners
	Oct-21 Confirm and market programme of art/craft sales	F&AM	СМ
2022-26	Increase value of business support activities		
	ongoing Increase workspace occupancy (90% in 22-23; 100% from 23-24)	F&AM	
	ongoing Increase use of food production facilities / formalise business partnerships with users	F&AM	External partners
	ongoing Deliver and expand business support programme	F&AM	External business advisors
	ongoing Grow value of art/craft sales through events, arts programme and marketing	F&AM	СМ, АРМ
FINANCE	& ADMINISTRATION		
2021-22	Manage setup and launch		
Sep	o - Oct-21 Set up financial and HR systems	F&AM	Bookkeeper
	Mar-22 Develop partnership with training provider for apprenticeships	F&AM	
	Aug-22 Recruit apprentices	F&AM	L&PM, CM
	ongoing Manage cashflow through period of setting up and growth	F&AM	
	ongoing Manage contracting of new partnerships with clients, funders and suppliers	F&AM	
	ongoing Manage reporting to Trustees, funders and stakeholders	F&AM	L&PM, CM
	ongoing Coordinate marketing campaigns across departments	F&AM	L&PM, CM
	ongoing Coordinate fundraising campaigns across departments	F&AM	L&PM, CM, Trustees
2022-26	Ongoing business management and building capacity		
	Apr-23 Develop partnership with training provider for traineeships	F&AM	L&PM
	Jun-23 Recruit arts project manager	F&AM	L&PM
	Aug-23 Recruit trainees	F&AM	APM
	ongoing Financial management and reporting	F&AM	Bookkeeper
	ongoing Managing contracts and relationships with partners, funders, clients and suppliers	F&AM	L&PM, CM
	ongoing HR and recruitment	F&AM	
	ongoing Responding to opportunities to build capacity of team	F&AM	
	ongoing Oversight of marketing planning and delivery	F&AM	L&PM, CM

Finance

Our financial projections illustrate that, over the five years of the Business Plan, The Bank will achieve steady growth year by year, and will maintain a positive cashflow position throughout. We project that we will increase turnover by 42%, while annual surpluses will enable us to build our reserves to four months' operating costs by the end of 2025-26.



Growth will be driven primarily by increasing our commercial income from trading, rental and service contracts, both in terms of value and as a proportion of our turnover. We estimate that commercial income will grow from 55% of turnover in 2021-22 to 75% in 2025-26.

Meanwhile, grant income will fall from 43% of turnover to 22%. In the first two years of operation, grants will enable us to establish The Bank and to demonstrate our value to commissioners of services such as GMBC and the DWP, and to other clients. We aim to take the opportunity of increased funds being available nationally and regionally for employability and skills training to deliver our Prosperity aims. Grant funding in this phase will lay the foundations for increasing our income from training, education and business support contracts.

Diversifying our grant incomes from 2023-24 will enable us to develop new areas of activity, such as the arts programme. This will help to deliver our Social and Cultural Life aims, as well as creating further opportunities for training and driving increased sales in the Cafe.

Events and restaurant nights will generate a growth in trading income through the Cafe and Community Fridge from spring 2022, as they increase visitor numbers and awareness. We project that a sustained, modest growth in numbers of sales, followed by small increases in the average values of sales, will maintain a reliable increase in income generated by the Cafe. We have benchmarked our projected Cafe sales with two regional pay as you feel cafes – Magic Hat in Newcastle and REfUSE in Chester-le-Street – and are confident that our projections are reasonable based on their experience. In autumn 2022, we plan to increase the frequency of restaurant nights from fortnightly to weekly. From 2024, we anticipate faster growth in sales income as the new housing developments begin to expand Chopwell's population through, initially, 299 new homes - an increase of 19%.

Incomes from rental and donations each maintain a steady proportion of turnover across the five years of the Plan, increasing in line with the overall growth in turnover. Based on current levels of interest from local businesses in renting workspace, we are confident in projecting 80% occupancy in 2021-22 and increasing this further in subsequent years. Rents will be reviewed annually to keep pace with inflation.

Similarly, current donations to the CRG give us confidence in meeting annual targets for donations to The Bank once it is operating and demonstrating value to local communities. Maximising opportunities for customers, clients and local businesses to donate on the premises and online will be a key objective and will enable us to cultivate and build relationships to encourage greater support.

Financial management will be provided by the Finance and Administration Manager, supported by a Bookkeeper. The Learning and Programmes Manager and Arts Project Manager will lead on fundraising and securing contracts, and managing delivery for their respective activities, whilst the Finance and Administration Manager will lead on general fundraising of grants and donations, and securing rental income. The Cafe Manager will be responsible for establishing and refining the offer and pay as you feel model with customers, and increasing sales income and managing costs in the Cafe. Regular meetings to set individual action plans and monitor targets will be essential to ensure that the busy range of activities across the organisation achieve their goals for income and delivery.

The following financial projections comprise annual operating budgets for 2021-26, and detailed cashflow forecasts for the first three years.

Annual Income and Expenditure Projections

INCOME	2021-22	2022-23	2023-24	2024-25	2025-26
TRADING					
Cafe Sales	24,177	43,127	49,565	52,539	57,793
Community Fridge	11,778	19,871	22,270	23,607	25,967
Internet access fees	146	196	254	280	308
Artwork sales (net)	333	400	500	600	660
Total Trading	36,435	63,594	72,590	77,025	84,728
RENTAL INCOME	14 220	16 710	10.020	10 410	10.90
Room lettings, upper floors	14,238	16,710	19,039	19,419	19,80
Ground floor	525	1,150 3,000	1,221 5,250	1,282 5,513	1,40
Food processing facility (kitchen, equipment) Total Rental	16,963	20,860	25,510	26,214	5,65 26,85
	20,000				20,000
REVENUE GRANTS, DONATIONS, CONTRACTS					
Employment:					
Kickstart / Traineeship grants	30,516	0	4,000	2,000	2,00
Revenue Grants:					
Trust/foundation grants	48,000	35,000	25,000	20,000	30,00
Community Training grants	10,125	6,375	5,500	6,000	7,50
Shared Prosperity Fund		23,068	23,068	38,000	
Arts Council England		24,000	12,000	4,000	25,00
Total Grants	88,641	88,443	69,568	70,000	64,50
Denotions					
Donations: Community Training donations	100	360	210	250	28
Corporate, group and individual giving	6,000	6,000	7,000	7,500	7,75
Total Donations	6,000 6,100	6,000 6,360	7,000 7,210	7,500 7,750	7,75 8,03
	0,100	0,300	7,210	7,750	8,03
Contracts:					
Access To Work	29,700	33,600	38,640	39,413	40,20
Employability Training	27,100	45,000	45,600	46,512	48,83
Community Training	3,300	5,824	9,984	10,483	12,50
Adult Education	0	5,475	6,270	8,778	9,30
Total Contracts	60,100	89,899	100,494	105,186	110,84
Restricted reserves released	0	5,020	27,802	0	
TOTAL INCOME	208,239	274,176	303,174	286,175	294,95
EXPENDITURE	2021-22	2022-23	2023-24	2024-25	2025-26
Staffing	131,259	127,139	134,003	136,683	139,41
Recruitment	1,000	500	500	500	50
Staff training					
	1,500	1,500	1,800	1,900	2,00
	1,500	1,500 600	1,800 615	1,900 650	
Staff travel	1,500	600 1,200	615 1,500	650 1,600	67
Staff travel Cost of sales (cafe, community fridge etc)	1,200 12,416	600	615 1,500 25,924	650	67 1,65
Apprentices training Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs	1,200	600 1,200	615 1,500 25,924 27,170	650 1,600	67 1,65 30,22
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs	1,200 12,416	600 1,200 23,405	615 1,500 25,924 27,170 11,026	650 1,600 27,479 29,072 11,247	67 1,65 30,22 30,52 11,47
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs	1,200 12,416 14,588	600 1,200 23,405 27,658	615 1,500 25,924 27,170	650 1,600 27,479 29,072	67 1,65 30,22 30,52 11,47
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events	1,200 12,416 14,588	600 1,200 23,405 27,658 12,600 3,650 1,500	615 1,500 25,924 27,170 11,026 4,180 1,800	650 1,600 27,479 29,072 11,247 5,852 1,900	67 1,65 30,22 30,52 11,47 6,20 2,00
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs	1,200 12,416 14,588 6,075	600 1,200 23,405 27,658 12,600 3,650	615 1,500 25,924 27,170 11,026 4,180	650 1,600 27,479 29,072 11,247 5,852	67 1,65 30,22 30,52 11,47 6,20 2,00
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors):	1,200 12,416 14,588 6,075 1,375	600 1,200 23,405 27,658 12,600 3,650 1,500 500	615 1,500 25,924 27,170 11,026 4,180 1,800 20,450	650 1,600 27,479 29,072 11,247 5,852 1,900 5,000	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity	1,200 12,416 14,588 6,075 1,375 1,375	600 1,200 23,405 27,658 12,600 3,650 1,500 500 1,575	615 1,500 25,924 27,170 11,026 4,180 1,800 20,450 1,622	650 1,600 27,479 29,072 11,247 5,852 1,900 5,000 1,671	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 1,72
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water	1,200 12,416 14,588 6,075 1,375	600 1,200 23,405 27,658 12,600 3,650 1,500 500	615 1,500 25,924 27,170 11,026 4,180 1,800 20,450	650 1,600 27,479 29,072 11,247 5,852 1,900 5,000	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 1,72
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor):	1,200 12,416 14,588 6,075 1,375 1,375 1,500 500	600 1,200 23,405 27,658 12,600 3,650 1,500 500 1,575 525	615 1,500 25,924 27,170 11,026 4,180 1,800 20,450 1,622 541	650 1,600 27,479 29,072 11,247 5,852 1,900 5,000 1,671 557	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 1,72 57
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity	1,200 12,416 14,588 6,075 1,375 1,375 1,500 500 3,000	600 1,200 23,405 27,658 12,600 3,650 1,500 500 1,575 525 4,000	615 1,500 25,924 27,170 11,026 4,180 20,450 1,622 541 4,250	650 1,600 27,479 29,072 11,247 5,852 1,900 5,000 1,671 557 4,378	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 1,72 57 4,50
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas	1,200 12,416 14,588 6,075 1,375 1,375 1,500 500 3,000 1,000	600 1,200 23,405 27,658 12,600 3,650 1,500 500 1,575 525 525 4,000 1,050	615 1,500 25,924 27,170 11,026 4,180 20,450 	650 1,600 27,479 29,072 11,247 5,852 1,900 5,000 1,671 557 4,378 1,236	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 10,00 1,72 57 4,50 4,50 1,27
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water	1,200 12,416 14,588 6,075 1,375 1,375 1,500 500 3,000 1,000 2,000	600 1,200 23,405 27,658 12,600 3,650 1,500 500 1,575 525 4,000 1,050 2,100	615 1,500 25,924 27,170 11,026 4,180 20,450 1,622 541 4,250 1,200 2,400	650 1,600 27,479 29,072 11,247 5,852 1,900 5,000 	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 1,72 57 4,50 1,27 2,54
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water Internet connection	1,200 12,416 14,588 6,075 1,375 1,375 1,500 500 3,000 1,000 2,000 1,800	600 1,200 23,405 27,658 12,600 3,650 1,500 500 1,575 525 4,000 1,050 2,100 1,890	615 1,500 25,924 27,170 11,026 4,180 20,450 1,622 541 4,250 1,200 2,400 1,947	650 1,600 27,479 29,072 11,247 5,852 1,900 5,000 	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water Internet connection Insurance	1,200 12,416 14,588 6,075 1,375 1,375 1,500 500 3,000 1,500 1,000 2,000 1,800 2,000	600 1,200 23,405 27,658 12,600 3,650 1,500 500 	615 1,500 25,924 27,170 11,026 4,180 1,800 20,450 1,622 541 4,250 1,200 2,400 1,947 2,650	650 1,600 27,479 29,072 11,247 5,852 1,900 5,000 	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials	1,200 12,416 14,588 6,075 1,375 1,375 1,500 500 1,500 3,000 1,000 2,000 1,800 2,000 1,000	600 1,200 23,405 27,658 12,600 3,650 1,500 500 1,575 525 4,000 1,050 2,100 1,890 2,400	615 1,500 25,924 27,170 11,026 4,180 1,800 20,450 1,622 541 4,250 1,200 2,400 1,947 2,650 1,200	650 1,600 27,479 29,072 11,247 5,852 1,900 5,900 1,671 557 4,378 1,236 2,472 2,005 2,783 1,225	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 10,00 1,72 57 4,50 1,27 2,54 2,06 2,92 2,92 1,25
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal	1,200 12,416 14,588 6,075 1,375 1,375 1,500 500 1,500 2,000 1,000 2,000 1,800 2,000 1,000 660	600 1,200 23,405 27,558 12,600 3,650 1,500 500 1,575 525 4,000 1,050 2,100 1,890 2,400 1,000 7,00	615 1,500 25,924 27,170 11,026 4,180 1,800 20,450 1,622 541 4,250 1,200 2,400 1,947 2,650 1,200 7,50	650 1,600 27,479 29,072 11,247 5,852 1,900 	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 10,00 10,00 10,00 4,50 1,72 57 4,50 1,27 2,54 2,06 2,92 1,25 82
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety	1,200 12,416 14,588 6,075 1,375 1,375 1,500 500 3,000 1,000 2,000 1,800 2,000 1,800 2,000 1,800 2,000	600 1,200 23,405 27,558 12,600 3,650 1,500 500 1,575 525 4,000 1,050 2,100 1,050 2,400 1,000 7,000	615 1,500 25,924 27,170 11,026 4,180 1,800 2,0450 1,622 541 4,250 1,200 2,400 1,920 2,400 1,200 2,400 1,200 2,550	650 1,600 27,479 29,072 11,247 5,852 1,900 	67 1,65 30,22 30,52 11,47 6,20 2,00 10,000 10,00 10,00 10,00 10,0000 10,000 10,000 10,00000000
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses	1,200 12,416 14,588 6,075 1,375 1,375 1,375 3,000 1,500 3,000 1,000 2,000 1,800 2,000 1,800 2,000 1,000 660 500 900	600 1,200 23,405 27,558 12,600 3,650 1,500 500 1,575 525 4,000 1,050 2,100 1,890 2,400 1,000 700 2,50 1,000	615 1,500 25,924 27,170 11,026 4,180 1,800 2,400 1,622 541 4,250 1,200 2,400 1,200 7,50 2,50 1,200	650 1,600 27,479 29,072 11,247 5,852 1,900 7,000 1,671 557 4,378 1,236 2,472 2,005 2,783 1,225 790 300 1,250	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 10,00 10,00 10,00 10,00 10,00 1,72 57 4,50 1,27 2,54 2,92 2,92 1,25 82 30 1,28
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies	1,200 12,416 14,588 6,075 1,375 1,375 1,375 1,500 500 1,000 2,000 1,000 2,000 1,000 660 500 900 2,000	600 1,200 23,405 27,658 12,600 3,650 1,500 	615 1,500 25,924 27,170 11,026 4,180 1,800 2,450 1,622 541 4,250 1,200 2,400 1,947 2,650 1,200 7,50 2,500 1,200 2,400	650 1,600 27,479 29,072 11,247 5,852 1,900 557 1,671 557 4,378 1,236 2,472 2,005 2,783 1,225 7,900 3000 1,250	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 10,00 11,72 57 4,50 1,27 2,54 2,92 1,25 82 2,92 1,25 82 30 1,28 2,60
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget	1,200 12,416 14,588 6,075 1,375 1,375 1,375 3,000 1,500 3,000 1,000 2,000 1,800 2,000 1,800 2,000 1,000 660 500 900	600 1,200 23,405 27,558 12,600 3,650 1,500 500 1,575 525 4,000 1,050 2,100 1,890 2,400 1,000 700 2,50 1,000	615 1,500 25,924 27,170 11,026 4,180 1,800 2,400 1,622 541 4,250 1,200 2,400 1,200 7,50 2,50 1,200	650 1,600 27,479 29,072 11,247 5,852 1,900 7,000 1,671 557 4,378 1,236 2,472 2,005 2,783 1,225 790 300 1,250	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 10,00 11,72 57 4,50 1,27 2,54 2,92 1,25 82 2,92 1,25 82 30 1,28 2,60
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees:	1,200 12,416 14,588 6,075 1,375 1,375 1,500 500 3,000 1,000 2,000 1,800 2,000 1,000 660 500 900 2,000 3,000	600 1,200 23,405 27,658 12,600 3,650 1,500 525 1,575 525 4,000 1,050 2,100 1,890 2,400 1,050 2,400 1,000 700 2,000 4,000	615 1,500 25,924 27,170 11,026 4,180 2,0450 1,800 2,0450 1,200 2,400 1,200 2,400 1,200 2,400 1,200 2,500 1,200 2,500	650 1,600 27,479 29,072 11,247 5,852 1,900 5,000 4,378 1,276 2,472 2,005 2,783 1,225 790 300 1,250 2,500	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 10,00 1,72 57 4,50 1,27 2,54 2,06 2,92 1,25 82 30 1,28 2,60 6,00
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy	1,200 12,416 14,588 6,075 1,375 1,375 1,500 500 1,500 1,000 2,000 1,800 2,000 1,000 660 500 900 2,000 3,000	600 1,200 23,405 27,658 12,600 3,650 1,500 500 1,575 525 4,000 1,050 2,100 1,050 2,400 1,000 2,000 2,000 2,000 4,000	615 1,500 25,924 27,170 11,026 4,180 1,800 20,450 1,622 541 4,250 1,200 2,400 1,947 2,650 1,200 2,500 1,200 2,500 1,200 2,5000	650 1,600 27,479 29,072 11,247 5,852 1,900 	2,00 67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 1,72 57 4,50 1,27 2,54 2,06 2,92 1,25 82 300 1,28 2,60 6,00 1,95
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal	1,200 12,416 14,588 6,075 1,375 1,375 1,500 500 1,000 2,000 1,000 2,000 1,000 2,000 2,000 3,000 2,000 3,000 2,000	600 1,200 23,405 27,658 12,600 3,650 500 1,555 525 4,000 1,555 2,100 1,890 2,400 1,000 2,000 1,000 2,000 1,000 2,000 1,000 2,000	615 1,500 25,924 27,170 11,026 4,180 1,800 20,450 1,622 541 4,250 1,200 2,400 1,947 2,650 1,200 2,500 1,200 2,500 1,200 2,500	650 1,600 27,479 29,072 11,247 5,852 1,900 5,000 4,378 1,256 2,472 2,005 2,783 1,225 790 300 1,250 2,500 5,500 1,900 1,750	677 1,650 30,22 30,52 11,477 6,200 2,000 10,000 1,72 577 4,500 1,277 2,554 2,066 2,922 1,259 822 300 1,288 2,600 6,000 2,000 1,950
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal Irrecoverable VAT	1,200 12,416 14,588 6,075 1,375 1,375 1,500 500 1,000 2,000 1,000 2,000 1,000 2,000 1,000 2,000 1,000 2,000 1,000 2,000 1,500 1,500	600 1,200 23,405 27,558 12,600 3,650 1,500 500 1,575 525 4,000 1,575 2,100 1,890 2,400 1,000 2,400 1,000 2,000 4,000 4,000 4,000	615 1,500 25,924 27,170 11,026 4,180 2,0450 1,622 541 4,250 1,622 541 4,250 1,200 2,400 2,400 2,500 1,200 2,500 1,200 2,500 1,200 2,500	650 1,600 27,479 29,072 11,247 5,852 1,900 	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 10,00 1,72 57 4,50 1,27 2,54 2,06 2,92 1,25 82 30 1,28 2,60 6,00 2,00 1,95 10,93
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal	1,200 12,416 14,588 6,075 1,375 1,375 1,500 500 1,000 2,000 1,000 2,000 1,000 2,000 2,000 3,000 2,000 3,000 2,000	600 1,200 23,405 27,658 12,600 3,650 500 1,555 525 4,000 1,555 2,100 1,890 2,400 1,000 2,000 1,000 2,000 1,000 2,000 1,000 2,000	615 1,500 25,924 27,170 11,026 4,180 1,800 20,450 1,622 541 4,250 1,200 2,400 1,947 2,650 1,200 2,500 1,200 2,500 1,200 2,500	650 1,600 27,479 29,072 11,247 5,852 1,900 5,000 4,378 1,256 2,472 2,005 2,783 1,225 790 300 1,250 2,500 5,500 1,900 1,750	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 10,00 1,72 57 4,50 1,27 2,54 2,06 2,92 1,25 82 30 1,28 2,60 6,00 2,00 1,95 10,93
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal Irrecoverable VAT TOTAL EXPENDITURE	1,200 12,416 14,588 6,075 1,375 1,375 1,375 1,500 3,000 1,500 1,000 2,000 1,800 2,000 1,800 2,000 1,800 2,000 1,000 5,507 197,300	600 1,200 23,405 27,558 12,600 3,650 1,500 1,500 1,575 525 4,000 1,050 2,100 1,000 2,400 1,000 2,000 4,000 2,000 4,000 2,000 4,000 2,0000 2,0000	615 1,500 25,924 27,170 11,026 4,180 1,800 2,400 1,622 541 4,250 1,200 2,400 1,200 2,400 5,000 2,400 5,000 1,200 2,400 5,000 1,200 2,400 5,000	650 1,600 27,479 29,072 11,247 5,852 1,900 1,671 557 4,378 1,236 2,472 2,005 2,783 1,225 790 300 1,250 2,500 5,000 1,250 2,500 5,000 1,250 2,500 5,000	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 1,72 57 4,50 1,27 2,54 2,60 6,00 1,28 2,60 6,00 2,00 1,95 10,93 277,41
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal Irrecoverable VAT TOTAL EXPENDITURE Balance	1,200 12,416 14,588 6,075 1,375 1,375 1,375 1,375 1,500 3,000 1,500 1,000 2,000 1,800 2,000 1,800 2,000 1,800 2,000 3,000 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,000 1,500 1,000 1,000 1,500 1,000	600 1,200 23,405 27,558 12,600 3,650 1,500 1,500 1,575 525 4,000 1,050 2,100 1,050 2,000 1,000 2,000 4,000 2,000 4,000 2,000 4,000 2,000 4,000 2,000 4,000 2	615 1,500 25,924 27,170 11,026 4,180 1,800 2,400 1,622 541 4,250 1,200 2,400 1,200 2,400 1,200 2,400 5,000 2,400 5,000 2,400 5,500 1,200 2,400 5,500 1,200 2,400 5,500	650 1,600 27,479 29,072 11,247 5,852 1,900 1,671 557 4,378 1,236 2,472 2,005 2,783 1,225 790 300 1,250 2,500 5,000 1,250 2,500 5,000 1,250 2,500 1,250 2,500 1,250 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,700 2,500 2,500 2,700 2,500 2,500 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,700 2,700 2,700 2,700 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,500	67 1,65 30,22 30,52 11,47 6,20 2,000 10,00 1,72 57 4,50 1,27 2,54 2,92 2,92 1,25 82 30 1,28 2,60 6,00 2,00 1,95 10,93 277,41
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal Irrecoverable VAT TOTAL EXPENDITURE Balance Restricted reserves	1,200 12,416 14,588 6,075 1,375 1,375 1,375 1,500 3,000 1,000 2,000 1,000 2,000 1,000 660 500 900 2,000 1,000 5,000 1,500 1,500 1,500 1,500 1,500 1,500 1,000 5,527 197,300 10,938 5,020	600 1,200 23,405 27,558 12,600 3,650 1,500 1,500 1,575 5255 4,000 1,050 2,100 1,050 2,000 1,000 2,000 4,000 2,000 4,000 2,000 4,000 2,000 4,000 2,0000	615 1,500 25,924 27,170 11,026 4,180 2,0450 2,0450 1,200 2,450 1,200 2,400 1,200 2,400 1,200 2,400 1,200 2,400 1,200 2,400 1,200 2,400 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,500 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 1,200 2,5	650 1,600 27,479 29,072 11,247 5,852 1,900 5,000 	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 1,72 57 4,50 1,27 2,54 2,06 2,92 1,25 82 30 1,28 2,60 6,00 2,00 1,95 10,93 277,41
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal Irrecoverable VAT	1,200 12,416 14,588 6,075 1,375 1,375 1,375 1,375 1,500 3,000 1,500 1,000 2,000 1,800 2,000 1,800 2,000 1,800 2,000 3,000 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,000 1,500 1,000 1,000 1,500 1,000	600 1,200 23,405 27,558 12,600 3,650 1,500 1,500 1,575 525 4,000 1,050 2,100 1,050 2,000 1,000 2,000 4,000 2,000 4,000 2,000 4,000 2,000 4,000 2,000 4,000 2	615 1,500 25,924 27,170 11,026 4,180 1,800 2,400 1,622 541 4,250 1,200 2,400 1,200 2,400 1,200 2,400 5,000 2,400 5,000 2,400 5,500 1,200 2,400 5,500 1,200 2,400 5,500	650 1,600 27,479 29,072 11,247 5,852 1,900 1,671 557 4,378 1,236 2,472 2,005 2,783 1,225 790 300 1,250 2,500 5,000 1,250 2,500 5,000 1,250 2,500 1,250 2,500 1,250 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,700 2,500 2,500 2,700 2,500 2,500 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,700 2,700 2,700 2,700 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,500 2,700 2,500	67 1,65 30,22 30,52 11,47 6,20 2,00 10,00 10,00 1,72 57 4,50 1,27 2,54 2,06 2,92 1,25 82 30 1,28 2,60 6,00 2,00 1,95 10,93
Staff travel Cost of sales (cafe, community fridge etc) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal Irrecoverable VAT TOTAL EXPENDITURE Balance Restricted reserves	1,200 12,416 14,588 6,075 1,375 1,375 1,375 1,500 3,000 1,000 2,000 1,000 2,000 1,000 660 500 900 2,000 1,000 5,000 1,500 1,500 1,500 1,500 1,500 1,500 1,000 5,527 197,300 10,938 5,020	600 1,200 23,405 27,558 12,600 3,650 1,500 1,500 1,575 5255 4,000 1,050 2,100 1,050 2,000 1,000 2,000 4,000 2,000 4,000 2,000 4,000 2,000 4,000 2,0000	615 1,500 25,924 27,170 11,026 4,180 2,0450 2,0450 1,200 2,450 1,200 2,400 1,200 2,400 1,200 2,400 1,200 2,400 1,200 2,400 1,200 2,400 1,500 1,500 1,500 1,500 1,500 1,500 1,500 1,500 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 2,400 1,200 2,5	650 1,600 27,479 29,072 11,247 5,852 1,900 5,000 	67 1,65 30,22 30,52 11,47 6,20 2,000 10,00 1,72 57 4,50 1,27 2,54 2,06 2,92 1,25 82 300 1,28 2,60 6,00 2,000 1,95 10,93 277,41

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Cashflow Forecast 2021-22

INCOME	Dudeet	Car 21	0+1 21	Nov. 21	D 21	Inc. 22	F-1- 33	May 22	A	Mar. 22	l	11.22	A	TOTAL
TRADING	Budget	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	TOTAL
Café Sales	24,177		1,715	1,775	2,101	1,825	2,328	2,787	3,056	3,194	3,225	3,641	3,366	29,013
Community Fridge	11,778		455	662	790	799	909	1,070	986	1,426	1,394	1,749	1,539	11,778
Internet access fees (public computers)	146		10	12	10	15	18	1,070	18	1,420	20	1,745	1,555	175
Artwork sales (net)	333				200				200					400
Total Trading	36,435		2,180	2,449	3,101	2,639	3,255	3,875	4,260	4,638	4,639	5,408	4,923	41,366
RENTAL INCOME														
Room lettings, upper floors incl service charge	14,238		440	1,461	1,461	1,461	1,622	1,773	1,773	1,773	1,773	1,773	1,773	17,086
Ground floor	525				70	70	70	70	70	70	70	70	70	630
Food processing facility (kitchen, equipment)	2,200		360	360						480	480	480	480	2,640
Total Rental	16,963		800	1,821	1,531	1,531	1,692	1,843	1,843	2,323	2,323	2,323	2,323	20,356
DEVENUE CRANTE / CONTRACTE														
REVENUE GRANTS / CONTRACTS Employment:														
Kickstart	30,516		3,836	2,043	2,043	2,043	2,043	2,043	6,250	2,043	2,043	2,043	2,043	28,473
Revenue Grants:	30,310		3,030	2,043	2,045	2,045	2,045	2,045	0,230	2,045	2,045	2,045	2,045	20,473
Trust/foundation grant	20,000			20,000										20,000
Trust/foundation grant	15,000	15,000		20,000										15,000
Trust/foundation grant	13,000	10,000				3,000								13,000
Community Training grants	10,125	,				,,		10,125						10,125
Donations:	., .													.,
Community Training donations (participants)	100								8	15	19	19	40	100
Canny Bankers	1,000					500				500				1,000
Corporate and individual giving	5,000	1,000	500	100	100	150	150	2,200	200	150	150	150	150	5,000
Contracts:														
Access To Work	29,700		1,080	3,600	2,880	3,600	2,880	2,880	2,880	3,600	2,880	2,880	3,600	32,760
Employability Training - DWP contracts	19,500					2,925				9,750			6,825	19,500
Employability Training - Restart partner	7,600					1,900			3,800				1,900	7,600
Community Training - Recovery Connections	800					200	200	200	200					800
Community Training - Social Prescribing	2,500					200	200	200	300	400	400	400	400	2,500
Total Grants and Contracts	154,841	26,000	5,416	25,743	5,023	14,518	5,473	17,648	13,638	16,458	5,492	5,492	14,958	155,858
TOTAL INCOME	208,239	26,000	8,396	30,013	9,656	18,689	10,419	23,366	19,741	23,419	12,454	13,223	22,204	217,580
TOTAL INCOME	206,235	20,000	0,390	50,015	9,030	10,009	10,419	23,300	19,741	23,419	12,434	13,223	22,204	217,580
EXPENDITURE							, i		, i					
	Budget	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	TOTAL
Staffing	131,259	7,602	10,882	10,882	10,882	11,225	11,225	12,433	11,225	11,225	11,225	11,225	11,225	131,259
Recruitment	1,000	720			480									1,200
Staff training	1,500	360				360			600			480		1,800
Staff travel	1,200	100	100	100	100	100	100	100	100	100	100	100	100	1,200
Cost of sales (café)	12,416	676	761	899	899	913	961	1,256	1,146	1,360	1,245	4 500	1,294	12,913
Employability training direct costs	14,588	1,920						1,960	1,544	1,504		1,503	1,294	47 505
Community training direct costs	6,075	1,520			2,449	1,440	1,624				1,624	2,000	1,440	17,505
Business Support advice events		1,520				162	162	162	648	1,458	1,458	2,000 1,458	1,440 1,782	7,290
	1,375	1,520	150	150	2,449 150							2,000	1,440	
Utilities (upper floors):	1,375				150	162 150	162 150	162 150	648 150	1,458 150	1,458 150	2,000 1,458 150	1,440 1,782 150	7,290 1,650
electricity		1,520	150	150		162	162	162	648	1,458	1,458	2,000 1,458	1,440 1,782	7,290
electricity gas	1,375	116			150 158	162 150	162 150	162 150 126	648 150	1,458 150	1,458 150 105	2,000 1,458 150	1,440 1,782 150	7,290 1,650 1,575
electricity gas water	1,375				150	162 150	162 150	162 150	648 150	1,458 150	1,458 150	2,000 1,458 150	1,440 1,782 150	7,290 1,650
electricity gas water Utilities (ground floor):	1,375 1,500 500	116 150	131	131	150 158 150	162 150 184	162 150 184	162 150 126 150	648 150 126	1,458 150 105	1,458 150 105 150	2,000 1,458 150 105	1,440 1,782 150 105	7,290 1,650 1,575 600
electricity gas water Utilities (ground floor): electricity	1,375 1,500 500 3,000	116 150 105	131	131	150 158 150 210	162 150 184 184	162 150 184 315	162 150 126 150 315	648 150 126 315	1,458 150 105 315	1,458 150 105 150 315	2,000 1,458 150	1,440 1,782 150	7,290 1,650 1,575 600 3,150
electricity gas water Utilities (ground floor): electricity gas	1,375 1,500 500 3,000 1,000	116 150 105 68	131	131	150 158 150 210 137	162 150 184	162 150 184	162 150 126 150 315 126	648 150 126	1,458 150 105	1,458 150 105 150 315 53	2,000 1,458 150 105	1,440 1,782 150 105	7,290 1,650 1,575 600 3,150 1,050
electricity gas water Utilities (ground floor): electricity gas water	1,375 1,500 500 3,000 1,000 2,000	116 150 105 68 600	131 147 105	131 194 105	150 158 150 210 137 600	162 150 184 184 184 137	162 150 184 315 137	162 150 126 150 315 126 600	648 150 126 315 105	1,458 150 105 315 79	1,458 150 105 150 315 53 600	2,000 1,458 150 105 368	1,440 1,782 150 105 368	7,290 1,650 1,575 600 3,150 1,050 2,400
electricity gas water Utilities (ground floor): electricity gas	1,375 1,500 500 3,000 1,000 2,000 1,800	116 150 105 68 600 180	131	131	150 158 150 210 137	162 150 184 184	162 150 184 315	162 150 126 150 315 126	648 150 126 315	1,458 150 105 315	1,458 150 105 150 315 53	2,000 1,458 150 105	1,440 1,782 150 105	7,290 1,650 1,575 600 3,150 1,050 2,400 2,160
electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance	1,375 1,500 500 1,000 2,000 1,800 2,000	116 150 105 68 600	131 147 105	131 194 105	150 158 150 210 137 600	162 150 184 184 184 137	162 150 184 315 137	162 150 126 150 315 126 600	648 150 126 315 105	1,458 150 105 315 79	1,458 150 105 150 315 53 600	2,000 1,458 150 105 368	1,440 1,782 150 105 368	7,290 1,650 1,575 600 3,150 1,050 2,400
electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials	1,375 1,500 500 3,000 1,000 2,000 1,800	116 150 105 68 600 180 2,000	131 147 105 180	131 194 105 180	150 158 150 210 137 600 180	162 150 184 184 137 180	162 150 184 315 137 180	162 150 126 150 315 126 600 180 78	648 150 126 315 105 180	1,458 150 105 315 79 180	1,458 150 105 315 53 600 180	2,000 1,458 150 105 368 180	1,440 1,782 150 105 368 180	7,290 1,650 1,575 600 3,150 1,050 2,400 2,160 2,000
electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal	1,375 1,500 500 1,000 2,000 1,800 2,000 1,000	116 150 105 68 600 180 2,000 420	131 147 105 180 60	131 194 105 180 60	150 158 150 210 137 600 180 60	162 150 184 184 137 180 60	162 150 184 315 137 180 72	162 150 126 150 315 126 600 180	648 150 126 315 105 180 78	1,458 150 105 315 79 180 78	1,458 150 105 315 53 600 180 78	2,000 1,458 150 105 368 180 78	1,440 1,782 150 	7,290 1,650 1,575 600 3,150 1,050 2,400 2,160 2,000 1,200
electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials	1,375 1,500 500 1,000 2,000 1,800 2,000 1,800 2,000 1,000	116 150 105 68 600 180 2,000 420 66	131 147 105 180 60	131 194 105 180 60	150 158 150 210 137 600 180 60	162 150 184 184 137 180 60	162 150 184 315 137 180 72	162 150 126 150 315 126 600 180 78	648 150 126 315 105 180 78	1,458 150 105 315 79 180 78	1,458 150 105 315 53 600 180 78	2,000 1,458 150 105 368 180 78	1,440 1,782 150 	7,290 1,650 1,575 600 3,150 1,050 2,400 2,160 2,000 1,200 792
electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety	1,375 1,500 500 3,000 1,000 2,000 1,800 2,000 1,000 660 500	1116 150 105 68 600 180 2,000 420 66 66 600	131 147 105 180 60	131 194 105 180 60	150 158 150 210 137 600 180 60	162 150 184 184 137 180 60	162 150 184 315 137 180 72	162 150 126 150 315 126 600 180 78	648 150 126 315 105 180 78	1,458 150 105 315 79 180 78	1,458 150 105 315 53 600 180 78	2,000 1,458 150 105 368 180 78	1,440 1,782 150 	7,290 1,650 1,575 600 3,150 2,400 2,160 2,000 1,200 792 600
electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses	1,375 1,500 3,000 1,000 2,000 1,800 2,000 1,800 6,000 5,000 9,000	116 150 105 68 600 180 2,000 420 66 6 600 1,080	131 147 105 180 60 66	131 194 105 180 60 66	150 158 150 210 137 600 180 60 66	162 150 184 184 137 180 60 66	162 150 184 315 137 180 72 66	162 150 126 315 126 600 180 78 66	648 150 126 315 105 180 78 66	1,458 150 105 315 79 180 78 66	1,458 150 105 315 53 600 180 78 66	2,000 1,458 150 105 368 388 180 78 66	1,440 1,782 150 	7,290 1,650 1,575 600 3,150 1,050 2,400 2,000 2,000 1,200 792 600 1,080
electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies	1,375 1,500 3,000 1,000 2,000 1,800 2,000 1,000 660 500 900 2,000	1116 150 105 68 600 180 2,000 420 66 600 600 1,080 2,000	131 147 105 180 60 66	131 194 105 180 60 66 200	150 158 150 210 137 600 180 60 66	162 150 184 184 137 180 60 66	162 150 184 315 137 180 72 66	162 150 126 315 126 600 180 78 66	648 150 126 315 105 180 78 66	1,458 150 105 315 79 180 78 66	1,458 150 105 315 53 600 180 78 66	2,000 1,458 150 105 368 388 180 78 66	1,440 1,782 150 105 368 368 368 78 66 66	7,290 1,650 1,575 600 2,400 2,160 2,000 1,200 792 600 1,080 2,400
electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget	1,375 1,500 3,000 1,000 2,000 1,800 2,000 1,000 660 500 900 2,000	1116 150 105 68 600 180 2,000 420 66 600 00 0,080 2,000	131 147 105 180 60 66	131 194 105 180 60 66 200	150 158 150 210 137 600 180 60 66	162 150 184 184 137 180 60 66	162 150 184 315 137 180 72 66	162 150 126 315 126 600 180 78 66	648 150 126 315 105 180 78 66	1,458 150 105 315 79 180 78 66	1,458 150 105 315 53 600 180 78 66	2,000 1,458 150 105 368 388 180 78 66	1,440 1,782 150 105 368 368 368 78 66 66	7,290 1,650 1,575 600 2,400 2,160 2,000 1,200 792 600 1,080 2,400
electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees:	1,375 1,500 500 3,000 2,000 1,000 2,000 1,000 6600 500 900 2,000 3,000	1116 150 105 68 600 180 2,000 420 66 600 00 0,080 2,000	131 147 105 180 60 66	131 194 105 180 60 66 200	150 158 150 210 137 600 180 60 66	162 150 184 184 137 180 60 66	162 150 184 315 137 180 72 66	162 150 126 315 126 600 180 78 66	648 150 126 315 105 180 78 66	1,458 150 105 315 79 180 78 66 200	1,458 150 105 315 53 600 180 78 66	2,000 1,458 150 105 368 388 180 78 66	1,440 1,782 150 105 368 368 368 78 66 66	7,290 1,650 3,157 600 1,050 2,400 2,160 2,000 1,200 792 600 1,080 2,400 3,600
electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal VAT payable	1,375 1,500 500 3,000 1,000 2,000 1,800 2,000 1,000 660 500 900 2,000 3,000 1,500 1,500 1,500	116 150 105 68 600 180 2,000 420 66 600 1,080 200 1,200	131 147 105 180 60 66 200	131 194 105 180 60 66 60 600 836	150 158 150 210 137 600 180 60 66 66 200	162 150 184 184 137 180 60 66 200	162 150 184 315 137 180 72 66 66 200 600 200	162 150 126 150 150 180 180 78 66 200	648 150 126 315 105 180 78 66 200	1,458 150 	1,458 150 105 150 315 53 600 180 78 66 200	2,000 1,458 150 105 368 180 78 66 200	1,440 1,782 105 368 368 866 66 66 200 600	7,290 1,650
electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal	1,375 1,500 500 1,000 2,000 1,800 2,000 1,000 660 500 900 2,000 3,000 1,500	1116 150 105 68 600 180 2,000 420 66 600 00 0,080 2,000	131 147 105 180 60 66	131 194 105 180 60 66 200 600	150 158 150 210 137 600 180 60 66 66 200	162 150 184 184 137 180 60 66	162 150 184 315 137 180 72 66 200 600	162 150 126 315 126 600 180 78 66	648 150 126 315 105 180 78 66	1,458 150 105 315 79 180 78 66 200 600 1,800	1,458 150 105 315 53 600 180 78 66	2,000 1,458 150 105 368 388 180 78 66	1,440 1,782 150 105 368 368 180 78 66 66 200 600	7,290 1,650
electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal VAT payable TOTAL EXPENDITURE	1,375 1,500 500 1,000 2,000 1,800 2,000 1,000 660 500 900 2,000 3,000 1,500 1,500 1,500 1,500 1,000 2,000 1,0	116 150 68 600 180 2,000 420 66 600 1,080 200 1,200 1,200	131 147 105 180 60 66 200 200	131 194 105 180 60 66 200 600 600 836 14,403	150 158 150 210 137 600 180 60 66 66 200 1,200 1,200	162 150 184 184 137 180 60 66 66 200 15,361	162 150 184 315 137 180 72 66 66 200 600 600 600 2,699 18,675	162 150 126 315 126 600 180 78 66 200 200	648 150 126 315 105 180 78 66 200 200	1,458 150 105 315 79 180 78 66 60 200 600 1,800 3,290 22,510	1,458 150 105 315 53 600 180 78 66 200 200	2,000 1,458 150 105 368 180 78 66 200 17,914	1,440 1,782 150 105 368 180 78 66 66 200 600 600 600 600 21,424	7,290 1,650
electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal VAT payable TOTAL EXPENDITURE Balance	1,375 1,500 500 3,000 1,000 2,000 1,800 2,000 1,000 660 500 900 2,000 3,000 1,500 1,500 1,500	116 150 105 68 600 180 2,000 420 66 600 1,080 200 1,200	131 147 105 180 60 66 200 200 12,782 -4,386	131 194 105 180 60 66 60 600 600 600 600 600 600 14,403 15,610	150 158 150 210 137 600 180 60 66 66 200 1,200 1,200 1,200 -8,264	162 150 184 184 137 180 60 66 200 200 15,361 3,328	162 150 184 315 137 180 72 66 200 600 200 600 90 600 90 600 90 600 90 600 90 600 90 600 90 600 90 600 90 600 90 90 90 90 90 90 90 90 90 90 90 90 9	162 150 126 150 150 180 78 66 200 17,902 5,464	648 150 126 315 105 180 78 66 200 200 16,484 3,257	1,458 150 105 315 79 180 78 66 200 600 200 600 1,800 3,290 22,510	1,458 150 105 150 315 53 600 180 78 66 200 200 17,548	2,000 1,458 150 105 368 180 78 66 200 200 17,914 -4,691	1,440 1,782 150 105 368 368 180 78 666 200 600 600 600 600 600 780 780	7,290 1,650
electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal VAT payable TOTAL EXPENDITURE	1,375 1,500 500 1,000 2,000 1,800 2,000 1,000 660 500 900 2,000 3,000 1,500 1,500 1,500 1,500 1,000 2,000 1,0	116 150 68 600 180 2,000 420 66 600 1,080 200 1,200 1,200	131 147 105 180 60 66 200 200	131 194 105 180 60 66 200 600 600 836 14,403	150 158 150 210 137 600 180 60 66 66 200 1,200 1,200	162 150 184 184 137 180 60 66 66 200 15,361	162 150 184 315 137 180 72 66 66 200 600 600 600 2,699 18,675	162 150 126 315 126 600 180 78 66 200 200	648 150 126 315 105 180 78 66 200 200	1,458 150 105 315 79 180 78 66 60 200 600 1,800 3,290 22,510	1,458 150 105 315 53 600 180 78 66 200 200	2,000 1,458 150 105 368 180 78 66 200 17,914	1,440 1,782 150 105 368 180 78 66 66 200 600 600 600 600 21,424	7,290 1,650

Cashflow Forecast 2022-23

INCOME	Budget	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	тота
TRADING	buuget	-3ep-21	001-21	1107-21	Dec-21	Jan-22	rep-22	Ividi-22	Apr-22	iviay-22	Jun-22	-Jul-22	Aug-22	TOTAL
Café Sales	43,127	3,706	4,365	3,950	4,020	2,424	3,768	4,449	4,985	4,672	5,057	5,425	4,932	51,753
Community Fridge	19,871	1,828	1,438	1,638	1,727	1,164	1,358	1,728	1,665	1,698	2,047	1,790	4,932	19,871
Internet access fees (public computers)	19,871	1,828	25	1,038	1,727	1,104	20	20	22	20	2,047	20	20	235
Artwork sales (net)	400	15	25	10	240	15	20	20	240	20	25	20	20	480
Total Trading	63,594	5,549	5,828	5,606	6,002	3,603	5,146	6,197	6,912	6,390	7,129	7,235	6,742	72,339
	05,594	5,549	5,626	5,000	0,002	5,005	5,140	0,197	0,912	0,390	7,129	7,255	0,742	12,559
RENTAL INCOME														
Room lettings, upper floors incl service charge	16,710	1,820	1,820	1,820	1,820	1,820	1,373	1,373	1,373	1,373	1,820	1,820	1,820	20,052
Ground floor	1,150	115	115	115	115	115	115	115	115	115	115	115	115	1,380
Food processing facility (kitchen, equipment)	3,000	360	360	360	360			360	360	360	360	360	360	3,600
Total Rental	20,860	2,295	2,295	2,295	2,295	1,935	1,488	1,848	1,848	1,848	2,295	2,295	2,295	25,032
REVENUE GRANTS / CONTRACTS														
Employment:														
Kickstart / Traineeship grants		2,043												2,043
Revenue Grants:														
Trust/foundation grants	35,000	10,000			5,000		2,000		10,000		8,000			35,000
Community Training grants	6,375		3,375						3,000					6,375
Shared Prosperity Fund	23,068	9,000						9,000		5,068				23,068
Arts Council England	24,000									24,000				24,000
Donations:														
Community Training donations (participants)	360	30	30	30	23	23	30	30	23	30	30	53	30	360
Canny Bankers	1,000					500				500				1,000
Corporate and individual giving	5,000	200	150	150	500	150	150	3,000	100	150	150	150	150	5,000
Contracts:														
Access To Work	33,600	3,600	2,880	3,600	2,880	2,880	3,600	2,880	2,880	3,600	2,880	3,600	2,880	38,160
Employability Training - DWP contracts	23,400	1,170		3,900		3,900		3,900		3,900		3,900		20,670
Employability Training - Restart partner	21,600	2,700			5,400		2,700	2,700		2,700	2,700		2,700	21,600
Community Training - Recovery Connections	832					208	208	208	208					832
Community Training - Social Prescribing	4,992	416	416	416	416	416	416	416	416	416	416	416	416	4,992
Adult Education	5,475		548	548	548	548	548	548	548	548	548	548		5,475
Total Grants and Contracts	184,702	29,159	7,399	8,644	14,766	8,624	9,652	22,682	17,174	40,911	14,724	8,666	6,176	188,575
TOTAL INCOME	269,156	37,003	15,522	16,545	23,063	14,162	16,286	30,727	25,934	49,149	24,148	18,196	15,213	285,946
EXPENDITURE	Budget	Son 21	Oct 21	Nov 21	Doc 31	lan 22	Eab 22	Mar 22	Apr 22	May 22	lun 22	Jul 22	Aug 22	τοται
	Budget	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	
Staffing	127,139	Sep-21 10,595	Oct-21 10,595	Nov-21 10,595	10,595	10,595	Feb-22 10,595	Mar-22 10,595	Apr-22 10,595	May-22 10,595	10,595	10,595	Aug-22 10,595	127,139
Staffing Recruitment	127,139 500	10,595				10,595 60			10,595			10,595 60		127,139 600
Staffing Recruitment Staff training	127,139 500 1,500				10,595	10,595			· ·		10,595	10,595	10,595	127,139 600 1,800
Staffing Recruitment Staff training Apprentices training	127,139 500 1,500 600	10,595 360	10,595	10,595	10,595 240	10,595 60 360	10,595	10,595	10,595 600	10,595	10,595 240	10,595 60 480	10,595	127,139 600 1,800 720
Staffing Recruitment Staff training Apprentices training Staff travel	127,139 500 1,500 600 1,200	10,595 360 100	10,595	10,595	10,595 240 100	10,595 60 360 100	10,595	10,595	10,595 600 100	10,595	10,595 240 100	10,595 60 480 100	10,595 720 100	127,139 600 1,800 720 1,200
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café)	127,139 500 1,500 600 1,200 23,405	10,595 360 100 1,713	10,595 100 1,963	10,595 100 2,021	10,595 240 100 1,924	10,595 60 360 100 1,438	10,595 100 1,764	10,595 100 2,183	10,595 600 100 2,190	10,595 100 2,207	10,595 240 100 2,262	10,595 60 480 100 2,494	10,595 720 100 2,184	127,139 600 1,800 720 1,200 24,342
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs	127,139 500 1,500 600 1,200 23,405 27,658	10,595 360 100 1,713 1,591	10,595 100 1,963 3,587	10,595 100 2,021 2,573	10,595 240 100 1,924 4,374	10,595 60 360 100 1,438 3,587	10,595 100 1,764 2,573	10,595 100 2,183 2,815	10,595 600 100 2,190 3,587	10,595 100 2,207 2,573	10,595 240 100 2,262 2,815	10,595 60 480 100 2,494 1,973	10,595 720 100 2,184 1,145	127,139 600 1,800 720 1,200 24,342 33,190
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs	127,139 500 1,500 600 1,200 23,405 27,658 12,600	10,595 360 100 1,713 1,591 1,176	10,595 100 1,963 3,587 1,176	10,595 100 2,021 2,573 1,176	10,595 240 100 1,924 4,374 1,008	10,595 60 360 100 1,438 3,587 1,176	10,595 100 1,764 2,573 1,344	10,595 100 2,183 2,815 1,344	10,595 600 100 2,190 3,587 1,176	10,595 100 2,207 2,573 1,344	10,595 240 100 2,262 2,815 1,344	10,595 60 480 100 2,494	10,595 720 100 2,184	127,139 600 1,800 720 1,200 24,342 33,190 15,120
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs	127,139 500 1,500 1,200 23,405 27,658 12,600 3,650	10,595 360 100 1,713 1,591 1,176 870	10,595 100 1,963 3,587 1,176 390	10,595 100 2,021 2,573 1,176 390	10,595 240 100 1,924 4,374 1,008 390	10,595 60 360 100 1,438 3,587 1,176 390	10,595 100 1,764 2,573 1,344 390	10,595 100 2,183 2,815 1,344 390	10,595 600 100 2,190 3,587 1,176 390	10,595 100 2,207 2,573 1,344 390	10,595 240 100 2,262 2,815 1,344 390	10,595 60 480 100 2,494 1,973 1,680	10,595 720 100 2,184 1,145 1,176	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events	127,139 500 1,500 23,405 27,658 12,600 3,650 1,500	10,595 360 100 1,713 1,591 1,176	10,595 100 1,963 3,587 1,176	10,595 100 2,021 2,573 1,176	10,595 240 100 1,924 4,374 1,008	10,595 60 360 100 1,438 3,587 1,176	10,595 100 1,764 2,573 1,344	10,595 100 2,183 2,815 1,344	10,595 600 100 2,190 3,587 1,176	10,595 100 2,207 2,573 1,344	10,595 240 100 2,262 2,815 1,344 390 150	10,595 60 480 100 2,494 1,973 1,680 150	10,595 720 100 2,184 1,145 1,176 150	127,139 600 1,800 720 24,342 33,190 15,120 4,380 1,800
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Busienses Support advice events Arts projects direct costs	127,139 500 1,500 1,200 23,405 27,658 12,600 3,650	10,595 360 100 1,713 1,591 1,176 870	10,595 100 1,963 3,587 1,176 390	10,595 100 2,021 2,573 1,176 390	10,595 240 100 1,924 4,374 1,008 390	10,595 60 360 100 1,438 3,587 1,176 390	10,595 100 1,764 2,573 1,344 390	10,595 100 2,183 2,815 1,344 390	10,595 600 100 2,190 3,587 1,176 390	10,595 100 2,207 2,573 1,344 390	10,595 240 100 2,262 2,815 1,344 390	10,595 60 480 100 2,494 1,973 1,680	10,595 720 100 2,184 1,145 1,176	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors):	127,139 500 1,500 0,00 1,200 23,405 27,658 12,600 3,650 1,500 500	10,595 360 100 1,713 1,591 1,176 870 150	10,595 100 1,963 3,587 1,176 390 150	10,595 100 2,021 2,573 1,176 390 150	10,595 240 100 1,924 4,374 1,008 390 150	10,595 60 360 1,438 3,587 1,176 390 150	10,595 100 1,764 2,573 1,344 390 150	10,595 100 2,183 2,815 1,344 390 150	10,595 600 2,190 3,587 1,176 390 150	10,595 100 2,207 2,573 1,344 390 150	10,595 240 100 2,262 2,815 1,344 390 150 50	10,595 60 480 100 2,494 1,973 1,680 150 350	10,595 720 100 2,184 1,145 1,176 150 100	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380 1,800 500
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity	127,139 500 1,500 23,405 27,658 12,600 3,650 1,500	10,595 360 100 1,713 1,591 1,176 870	10,595 100 1,963 3,587 1,176 390	10,595 100 2,021 2,573 1,176 390	10,595 240 100 1,924 4,374 1,008 390	10,595 60 360 100 1,438 3,587 1,176 390	10,595 100 1,764 2,573 1,344 390	10,595 100 2,183 2,815 1,344 390	10,595 600 100 2,190 3,587 1,176 390	10,595 100 2,207 2,573 1,344 390	10,595 240 100 2,262 2,815 1,344 390 150	10,595 60 480 100 2,494 1,973 1,680 150	10,595 720 100 2,184 1,145 1,176 150	127,139 600 1,800 720 24,342 33,190 15,120 4,380 1,800
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas	127,139 500 1,500 600 1,200 23,405 27,658 12,600 3,650 1,500 500 	10,595 360 1,713 1,591 1,176 870 150 	10,595 100 1,963 3,587 1,176 390 150	10,595 100 2,021 2,573 1,176 390 150	10,595 240 100 1,924 4,374 1,008 390 150	10,595 60 360 1,438 3,587 1,176 390 150	10,595 100 1,764 2,573 1,344 390 150	10,595 100 2,183 2,815 1,344 390 150 	10,595 600 2,190 3,587 1,176 390 150	10,595 100 2,207 2,573 1,344 390 150	10,595 240 100 2,262 2,815 1,344 390 150 50 50	10,595 60 480 100 2,494 1,973 1,680 150 350	10,595 720 100 2,184 1,145 1,176 150 100	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380 1,800 1,800
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water	127,139 500 1,500 0,00 1,200 23,405 27,658 12,600 3,650 1,500 500	10,595 360 100 1,713 1,591 1,176 870 150	10,595 100 1,963 3,587 1,176 390 150	10,595 100 2,021 2,573 1,176 390 150	10,595 240 100 1,924 4,374 1,008 390 150	10,595 60 360 1,438 3,587 1,176 390 150	10,595 100 1,764 2,573 1,344 390 150	10,595 100 2,183 2,815 1,344 390 150	10,595 600 2,190 3,587 1,176 390 150	10,595 100 2,207 2,573 1,344 390 150	10,595 240 100 2,262 2,815 1,344 390 150 50	10,595 60 480 100 2,494 1,973 1,680 150 350	10,595 720 100 2,184 1,145 1,176 150 100	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380 1,800 500
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor):	127,139 500 1,500 6000 23,405 27,658 12,600 3,650 1,500 500 	10,595 360 100 1,713 1,591 1,176 870 150 126 126	10,595 100 1,963 3,587 1,176 390 150 131	10,595 100 2,021 2,573 1,176 390 150 147	10,595 240 100 1,924 4,374 1,008 390 150 	10,595 60 360 1,438 3,587 1,176 390 150 189	10,595 100 1,764 2,573 1,344 390 150 189	10,595 100 2,183 2,815 1,344 390 150 142 142	10,595 600 2,190 3,587 1,176 390 150 131	10,595 100 2,207 2,573 1,344 390 150 110	10,595 240 100 2,262 2,815 1,344 390 150 50 110 110	10,595 60 480 100 2,494 1,973 1,680 150 350 105	10,595 720 100 2,184 1,145 1,176 150 100 105	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380 1,800 500 1,654 630
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Adult education direct costs Adult education direct costs Atts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity	127,139 500 1,500 6000 23,405 27,658 12,600 3,650 1,500 500 	10,595 360 1,713 1,591 1,176 870 150 126 128 347	10,595 100 1,963 3,587 1,176 390 150 131 131 347	10,595 100 2,021 2,573 1,176 390 150 147 147	10,595 240 100 1,924 4,374 1,008 390 150 168 158 347	10,595 60 360 100 1,438 3,587 1,176 390 150 189 189 336	10,595 100 1,764 2,573 1,344 390 150 189 189 336	10,595 100 2,183 2,815 1,344 390 150 142 142 158 347	10,595 600 2,190 3,587 1,176 390 150 131 131	10,595 100 2,207 2,573 1,344 390 150 110 110 347	10,595 240 100 2,262 2,815 1,344 390 150 50 110 110 158 368	10,595 60 480 100 2,494 1,973 1,680 150 350	10,595 720 100 2,184 1,145 1,176 150 100	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380 1,800 500
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas	127,139 500 1,500 600 23,405 27,658 12,600 3,650 1,500 500 	10,595 360 1,713 1,591 1,176 870 150 	10,595 100 1,963 3,587 1,176 390 150 131	10,595 100 2,021 2,573 1,176 390 150 147	10,595 240 1,000 1,924 4,374 1,008 390 150 	10,595 60 360 1,438 3,587 1,176 390 150 189	10,595 100 1,764 2,573 1,344 390 150 189	10,595 100 2,183 2,815 1,344 390 150 	10,595 600 2,190 3,587 1,176 390 150 131	10,595 100 2,207 2,573 1,344 390 150 110	10,595 240 2,262 2,815 1,344 390 150 50 110 110 158 368 26	10,595 60 480 100 2,494 1,973 1,680 150 350 105	10,595 720 100 2,184 1,145 1,176 150 100 105	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380 1,800 500 1,654 630 4,200 1,103
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water	127,139 500 1,500 6600 23,405 27,658 12,600 3,650 1,500 500 	10,595 360 1,713 1,591 1,176 870 150 126 126 347 68 630	10,595 100 1,963 3,587 1,176 390 150 131 131 347 95	10,595 100 2,021 2,573 1,176 390 150 147 147 147	10,595 240 100 1,924 4,374 1,008 390 150 168 168 158 347 147 630	10,595 60 360 1,438 3,587 1,176 390 150 189 189 336 336	10,595 100 1,764 2,573 1,344 390 150 189 189 336 336	10,595 100 2,183 2,815 1,344 390 150 142 142 158 347 347 131 630	10,595 600 2,190 3,587 1,176 390 150 131 131 347 116	10,595 100 2,207 2,573 1,344 390 150 110 110 347 79	10,595 240 100 2,262 2,815 1,344 390 150 50 110 110 158 368 26 630	10,595 60 480 2,494 1,973 1,680 	10,595 720 100 2,184 1,145 1,176 150 100 	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380 1,800 500 1,654 630 4,200 1,103 2,520
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Utilities (ground floor):	127,139 500 1,500 600 23,405 27,658 12,600 3,650 1,500 500 	10,595 360 100 1,713 1,591 1,176 870 150 126 	10,595 100 1,963 3,587 1,176 390 150 131 131 347	10,595 100 2,021 2,573 1,176 390 150 147 147	10,595 240 1,000 1,924 4,374 1,008 390 150 	10,595 60 360 100 1,438 3,587 1,176 390 150 189 189 336	10,595 100 1,764 2,573 1,344 390 150 189 189 336	10,595 100 2,183 2,815 1,344 390 150 	10,595 600 2,190 3,587 1,176 390 150 131 131	10,595 100 2,207 2,573 1,344 390 150 110 110 347	10,595 240 2,262 2,815 1,344 390 150 50 110 110 158 368 26	10,595 60 480 100 2,494 1,973 1,680 150 350 105	10,595 720 100 2,184 1,145 1,176 150 100 105	127,139 600 1,800 7200 24,342 33,190 15,120 4,380 1,800 500
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Adult education direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance	127,139 500 1,500 600 23,405 27,658 12,600 3,650 1,500 	10,595 360 100 1,713 1,751 1,176 870 150 126 126 347 68 630 189 2,400	10,595 100 1,963 3,587 1,176 390 150 131 347 95 189	10,595 100 2,021 2,573 1,176 390 150 147 147 347 126 189	10,595 240 100 1,924 4,374 1,008 390 150 	10,595 60 360 100 1,438 3,587 1,176 390 150 	10,595 100 1,764 2,573 1,344 390 150 189 336 158 189	10,595 100 2,183 2,815 1,344 390 150 142 158 347 131 630 189	10,595 600 2,190 3,587 1,176 390 150 	10,595 100 2,207 2,573 1,344 390 150 110 110 347 79 189	10,595 240 100 2,262 2,815 1,344 390 150 50 110 110 1158 368 26 630 189	10,595 60 480 2,494 1,973 1,680 150 350 	10,595 720 100 2,184 1,176 150 100 105 368 368	127,139 600 720 1,200 24,342 33,190 15,120 4,380 1,800 500 1,654 630 4,200 1,103 2,520 2,268 2,400
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials	127,139 500 1,500 600 23,405 27,658 12,600 3,650 1,500 500 	10,595 360 100 1,713 1,591 1,176 870 150 126 347 68 630 189 2,400 90	10,595 100 1,963 3,587 1,176 390 150 131 131 347 95 	10,595 100 2,021 2,573 1,176 390 150 147 147 347 126 	10,595 240 100 1,924 4,374 1,008 390 150 168 168 158 347 147 630 189 90	10,595 60 360 1,438 3,587 1,176 390 150 189 336 158 336 158 189 210	10,595 100 1,764 2,573 1,344 390 150 189 336 158 189 90	10,595 100 2,183 2,815 1,344 390 150 142 142 158 347 131 630 189 90	10,595 600 2,190 3,587 1,176 390 150 131 347 116 	10,595 100 2,207 2,573 1,344 390 150 110 110 347 79 189 90	10,595 240 100 2,262 2,815 1,344 390 150 50 110 110 158 368 26 630 189 90	10,595 60 480 2,494 1,973 1,680 150 350 105 105 368 368 189 90	10,595 720 100 2,184 1,145 1,176 150 100 0 0 0 0 0 0 0 0 0 0 90 90	127,139 600 1,800 7200 1,200 24,342 33,190 15,120 4,380 1,800 500 1,654 630 4,200 1,103 2,520 2,268 2,2400 1,200
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal	127,139 500 1,500 23,405 27,658 12,600 3,650 1,500 500 	10,595 360 100 1,713 1,591 1,176 870 150 126 158 347 68 630 189 2,400 90 0 70	10,595 100 1,963 3,587 1,176 390 150 131 347 95 189	10,595 100 2,021 2,573 1,176 390 150 147 147 347 126 189	10,595 240 100 1,924 4,374 1,008 390 150 	10,595 60 360 100 1,438 3,587 1,176 390 150 	10,595 100 1,764 2,573 1,344 390 150 189 336 158 189	10,595 100 2,183 2,815 1,344 390 150 142 158 347 131 630 189	10,595 600 2,190 3,587 1,176 390 150 	10,595 100 2,207 2,573 1,344 390 150 110 110 347 79 189	10,595 240 100 2,262 2,815 1,344 390 150 50 110 110 1158 368 26 630 189	10,595 60 480 2,494 1,973 1,680 150 350 	10,595 720 100 2,184 1,176 150 100 105 368 368	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380 1,800 500 1,654 630 630 4,200 1,103 2,520 2,268 2,400 2,268 2,400 840
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety	127,139 500 1,500 23,600 23,405 27,658 12,600 3,650 1,500 525 	10,595 360 100 1,713 1,591 1,176 870 150 126 347 68 630 189 2,400 90 700 300	10,595 100 1,963 3,587 1,176 390 150 131 131 347 95 	10,595 100 2,021 2,573 1,176 390 150 147 147 347 126 	10,595 240 100 1,924 4,374 1,008 390 150 168 168 158 347 147 630 189 90	10,595 60 360 1,438 3,587 1,176 390 150 189 336 158 336 158	10,595 100 1,764 2,573 1,344 390 150 189 336 158 189 90	10,595 100 2,183 2,815 1,344 390 150 142 142 158 347 131 630 189 90	10,595 600 2,190 3,587 1,176 390 150 131 347 116 	10,595 100 2,207 2,573 1,344 390 150 110 110 347 79 189 90	10,595 240 100 2,262 2,815 1,344 390 150 50 110 110 158 368 26 630 189 90	10,595 60 480 2,494 1,973 1,680 150 350 105 105 368 368 189 90	10,595 720 100 2,184 1,145 1,176 150 100 0 0 0 0 0 0 0 0 0 0 90 90	127,139 600 1,800 24,342 33,190 15,120 4,380 1,800 1,654 630 4,200 1,103 2,520 2,268 2,400 1,200 8,800 300
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Adult education direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses	127,139 500 1,500 600 23,405 27,658 12,600 3,650 1,500 	10,595 360 100 1,713 1,751 1,176 870 126 126 347 68 630 189 2,400 90 70 300 1,200	10,595 100 1,963 3,587 1,176 390 150 131 347 95 189 90 70	10,595 100 2,021 2,573 1,176 390 150 147 147 347 126 189 90 70	10,595 240 100 1,924 4,374 1,008 390 150 168 168 347 147 630 189 90 70	10,595 60 360 100 1,438 3,587 1,176 390 150 	10,595 100,595 1,764 2,573 1,344 390 150 189 336 158 189 90 70	10,595 100 2,183 2,815 1,344 390 150 142 158 347 131 630 189 90 70	10,595 600 2,190 3,587 1,176 390 150 	10,595 100 2,207 2,573 1,344 390 150 110 110 347 79 189 90 70	10,595 240 100 2,262 2,815 1,344 390 150 50 110 110 158 368 26 630 189 90 70	10,595 60 480 2,494 1,973 1,680 150 350 105 368 368 368 90 70	10,595 720 100 2,184 1,145 150 100 105 368 368 90 70 70	127,139 600 1,800 224,342 33,190 15,120 4,380 1,800 500 1,654 630 4,200 1,103 2,520 2,268 2,400 1,200 840 3000 1,200
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies	127,139 500 1,500 600 23,405 27,658 12,600 3,650 1,500 500 	10,595 360 100 1,713 1,591 1,591 150 150 150 158 630 158 630 189 2,400 90 70 300 1,200	10,595 100 1,963 3,587 1,176 390 150 131 131 347 95 189 90 70 70 200	10,595 100 2,071 2,573 390 150 147 147 147 147 147 147 90 70 200	10,595 240 100 1,924 4,374 1,008 390 150 	10,595 60 360 100 1,438 3,587 1,176 390 150 	10,595 100 1,764 2,573 1,344 390 150 189 336 158 189 90 70 200	10,595 100 2,183 2,815 1,344 390 150 142 158 347 131 630 189 90 70 200	10,595 600 2,190 3,587 1,176 390 150 	10,595 100 2,573 1,344 390 150 110 110 347 79 189 90 70 200	10,595 240 100 2,262 2,815 1,344 390 150 50 110 158 368 266 630 189 90 70 70	10,595 60 480 2,494 1,973 1,680 	10,595 720 100 2,184 1,145 1,176 150 100 100 368 368 368 90 70 70 200	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380 500 1,654 630
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget	127,139 500 1,500 600 23,405 27,658 12,600 3,650 1,500 	10,595 360 100 1,713 1,751 1,176 870 126 126 347 68 630 189 2,400 90 70 300 1,200	10,595 100 1,963 3,587 1,176 390 150 131 347 95 189 90 70	10,595 100 2,021 2,573 1,176 390 150 147 147 347 126 189 90 70	10,595 240 100 1,924 4,374 1,008 390 150 168 168 347 147 630 189 90 70	10,595 60 360 100 1,438 3,587 1,176 390 150 	10,595 100,595 1,764 2,573 1,344 390 150 189 336 158 189 90 70	10,595 100 2,183 2,815 1,344 390 150 142 158 347 131 630 189 90 70	10,595 600 2,190 3,587 1,176 390 150 	10,595 100 2,207 2,573 1,344 390 150 110 110 347 79 189 90 70	10,595 240 100 2,262 2,815 1,344 390 150 50 110 110 158 368 26 630 189 90 70	10,595 60 480 2,494 1,973 1,680 150 350 105 368 368 368 90 70	10,595 720 100 2,184 1,145 150 100 105 368 368 90 70 70	127,139 600 1,800 224,342 33,190 15,120 4,380 1,800 500 1,654 630 4,200 1,103 2,520 2,268 2,400 1,200 840 3000 1,200
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies	127,139 500 1,500 600 23,405 27,658 12,600 3,650 1,500 500 	10,595 360 100 1,713 1,591 1,591 150 150 150 158 630 158 630 189 2,400 90 70 300 1,200	10,595 100 1,963 3,587 1,176 390 150 131 131 347 95 189 90 70 70 200	10,595 100 2,071 2,573 390 150 147 147 147 147 147 147 90 70 200	10,595 240 100 1,924 4,374 1,008 390 150 	10,595 60 360 100 1,438 3,587 1,176 390 150 	10,595 100 1,764 2,573 1,344 390 150 189 336 158 189 90 70 200	10,595 100 2,183 2,815 1,344 390 150 142 158 347 131 630 189 90 70 200	10,595 600 2,190 3,587 1,176 390 150 	10,595 100 2,573 1,344 390 150 110 110 347 79 189 90 70 200	10,595 240 100 2,262 2,815 1,344 390 150 50 110 158 368 266 630 189 90 70 70	10,595 60 480 2,494 1,973 1,680 	10,595 720 100 2,184 1,145 1,176 150 100 100 368 368 368 90 70 70 200	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380 500 1,654 630
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas Water Utilities (ground floor): electricity gas Water Utilities (ground floor): electricity gas Water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget	127,139 500 1,500 600 23,405 27,658 12,600 3,650 1,500 500 	10,595 360 100 1,713 1,591 1,591 150 150 150 158 630 158 630 189 2,400 90 70 300 1,200	10,595 100 1,963 3,587 1,176 390 150 131 131 347 95 189 90 70 70 200	10,595 100 2,071 2,573 390 150 147 147 147 147 147 147 90 70 200	10,595 240 100 1,924 4,374 1,008 390 150 	10,595 60 360 100 1,438 3,587 1,176 390 150 	10,595 100 1,764 2,573 1,344 390 150 189 336 158 189 90 70 200	10,595 100 2,183 2,815 1,344 390 150 142 158 347 131 630 189 90 70 200	10,595 600 2,190 3,587 1,176 390 150 	10,595 100 2,573 1,344 390 150 110 110 347 79 189 90 70 200	10,595 240 100 2,262 2,815 1,344 390 150 50 110 158 368 266 630 189 90 70 70	10,595 60 480 2,494 1,973 1,680 	10,595 720 100 2,184 1,145 1,176 150 100 100 368 368 368 90 70 70 200	127,139 600 1,800 224,342 33,190 15,120 4,380 1,800 1,654 630 4,200 1,103 2,520 2,268 2,400 1,200 8,800 3,000 1,200 2,400 4,800
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees:	127,139 500 1,500 23,600 23,600 3,650 1,500 500 	10,595 360 100 1,713 1,591 1,591 150 150 150 158 630 158 630 189 2,400 90 70 300 1,200	10,595 100 1,963 3,587 1,176 390 150 131 131 347 95 189 90 70 70 200	10,595 100 2,071 2,573 390 150 147 147 147 147 147 147 90 70 200	10,595 240 100 1,924 4,374 1,008 390 150 	10,595 60 360 100 1,438 3,587 1,176 390 150 	10,595 100 1,764 2,573 1,344 390 150 189 336 158 189 90 70 200	10,595 100 2,183 2,815 1,344 390 150 142 158 347 131 630 189 90 70 200	10,595 600 2,190 3,587 1,176 390 150 	10,595 100 2,573 1,344 390 150 110 110 347 79 189 90 70 200	10,595 240 100 2,262 2,815 1,344 390 150 50 110 158 368 266 630 189 90 70 70	10,595 60 480 2,494 1,973 1,680 	10,595 720 100 2,184 1,176 1,176 100 100 105 368 368 368 90 90 70 200 200	127,139 600 1,800 224,342 33,190 15,120 4,380 1,800 1,155 630 4,200 1,103 2,520 2,268 2,400 1,200 840 3000 1,200 2,400 4,800
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy	127,139 500 1,500 600 23,405 27,658 12,660 3,650 1,500 	10,595 360 100 1,713 1,591 1,591 150 150 150 158 630 158 630 189 2,400 90 70 300 1,200	10,595 100 1,963 3,587 1,176 390 150 131 131 347 95 189 90 70 70 200	10,595 100 2,071 2,573 390 150 147 147 147 147 147 147 90 70 200	10,595 240 100 1,924 4,374 1,008 390 150 168 168 347 147 630 189 90 70 70 200 240	10,595 60 360 100 1,438 3,587 1,176 390 150 	10,595 100 1,764 2,573 1,344 390 150 189 336 158 189 90 70 200	10,595 100 2,183 2,815 1,344 390 150 142 158 347 131 630 189 90 70 200	10,595 600 2,190 3,587 1,176 390 150 	10,595 100 2,573 1,344 390 150 110 110 347 79 189 90 70 200	10,595 240 100 2,262 2,815 1,344 390 150 50 110 158 368 266 630 189 90 70 70	10,595 60 480 2,494 1,973 1,680 105 350 350 368 368 90 70 200 420	10,595 720 100 2,184 1,176 1,176 100 100 105 368 368 368 90 90 70 200 200	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380 500 1,654 630
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal	127,139 500 1,500 600 23,405 27,658 12,660 3,650 1,500 	10,595 360 100 1,713 1,591 1,591 150 150 150 158 630 158 630 189 2,400 90 70 300 1,200	10,595 100 1,963 3,587 1,176 390 150 131 131 347 95 189 90 70 70 200	10,595 100 2,071 2,573 390 150 147 147 147 147 147 147 147 147	10,595 240 100 1,924 4,374 1,008 390 150 168 168 347 147 630 189 90 70 70 200 240	10,595 60 360 100 1,438 3,587 1,176 390 150 	10,595 100 1,764 2,573 1,344 390 150 189 3336 189 90 70 70 200 360	10,595 100 2,183 2,815 1,344 390 150 142 158 347 131 630 189 90 70 200	10,595 600 2,190 3,587 1,176 390 150 	10,595 100 2,077 2,573 1,344 390 110 110 3447 79 189 90 70 200 420	10,595 240 100 2,262 2,815 1,344 390 150 50 110 158 368 266 630 189 90 70 70	10,595 60 480 2,494 1,973 1,680 	10,595 720 100 2,184 1,145 1,176 150 100 	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380 500 1,654 630
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas Software licenses Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal VAT payments TOTAL EXPENDITURE	127,139 500 1,500 600 23,405 27,658 12,600 3,650 1,500 500 	10,595 360 100 1,713 1,751 1,176 870 126 126 126 347 68 630 189 2,400 90 70 300 1,200 200 360 	10,595 100 1,963 3,587 1,176 390 150 131 347 95 189 90 70 200 360 	10,595 100 2,021 2,573 1,176 390 150 147 147 147 126 189 90 70 200 600 600 3,974 22,74	10,595 240 100 1,924 4,374 1,008 390 150 168 168 158 347 147 630 189 90 70 200 240 240 240 240	10,595 60 360 100 1,438 3,587 1,176 390 150 	10,595 100 1,764 2,573 1,344 390 150 189 189 90 70 200 360 3,372 21,879	10,595 100 2,183 2,815 1,344 390 150 	10,595 600 2,190 3,587 1,176 390 150 	10,595 100 2,207 2,573 1,344 390 150 110 110 347 79 189 90 70 200 420 2200 420 22,988	10,595 240 100 2,262 2,815 1,344 390 150 50 110 110 158 368 26 630 189 90 70 70 200 420	10,595 60 480 2,494 1,973 1,680 105 350 	10,595 720 100 2,184 1,176 150 100 105 368 368 368 90 70 200 420 1,980 4,293 23,884	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380 1,800 500
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal VAT payments TOTAL EXPENDITURE Balance	127,139 500 1,500 600 23,405 27,658 12,600 3,650 1,500 500 1,550 2,100 1,555 2,55 4,000 1,050 2,100 1,050 2,000 1,000 2,000 1,000 2,500 1,500 2,500 1,550 2,559 3,550 2,559 3,550 2,559 3,550 2,550 3,550 2,550 3,550 2,555 3,550 2,555 3,550 2,555 3,550 2,555 3,550 2,555 3,550 2,555 3,550 2,555 3,550 2,555 3,550 3,500 3,550 3,500 3,550 3,550 3,550 3,500 3,	10,595 360 100 1,713 1,591 1,176 870 150 126 158 347 68 630 189 2,400 90 0 70 300 1,200 200 360 222,692 14,311	10,595 100 1,963 3,587 1,176 390 150 131 131 347 95 189 90 70 200 360 19,442 -3,920	10,595 100 2,071 2,573 390 150 147 147 147 147 126 189 90 70 70 200 600 3,974 2,747 -6,203	10,595 240 100 1,924 4,374 1,008 390 150 168 158 347 147 630 189 90 70 70 200 240 240 240 240	10,595 60 360 100 1,438 3,587 1,176 390 150 189 210 70 70 200 360 	10,595 100 1,764 2,573 1,344 390 150 189 336 189 90 70 70 200 360 3,372 21,879 -5,593	10,595 100 2,183 2,815 1,344 390 150 	10,595 600 2,190 3,587 1,176 390 150 	10,595 100 2,573 1,344 390 150 110 110 3447 79 189 90 70 200 420 4,125 22,988 26,162	10,595 240 100 2,262 2,815 50 50 110 110 158 368 266 630 189 90 70 70 70 200 420 420	10,595 60 480 2,494 1,973 1,680 	10,595 720 100 2,184 1,145 1,176 100 100 368 368 368 368 368 368 368 368 368 368	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380 1,800 500
Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas water Utilities (ground floor): electricity gas Software licenses Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal VAT payments TOTAL EXPENDITURE	127,139 500 1,500 600 23,405 27,658 12,600 3,650 1,500 500 	10,595 360 100 1,713 1,751 1,176 870 126 126 126 347 68 630 189 2,400 90 70 300 1,200 200 360 	10,595 100 1,963 3,587 1,176 390 150 131 347 95 189 90 70 200 360 	10,595 100 2,021 2,573 1,176 390 150 147 147 147 126 189 90 70 200 600 600 3,974 22,74	10,595 240 100 1,924 4,374 1,008 390 150 168 168 158 347 147 630 189 90 70 200 240 240 240 240	10,595 60 360 100 1,438 3,587 1,176 390 150 	10,595 100 1,764 2,573 1,344 390 150 189 189 90 70 200 360 3,372 21,879	10,595 100 2,183 2,815 1,344 390 150 	10,595 600 2,190 3,587 1,176 390 150 	10,595 100 2,207 2,573 1,344 390 150 110 110 347 79 189 90 70 200 420 2200 420 22,988	10,595 240 100 2,262 2,815 1,344 390 150 50 110 110 158 368 26 630 189 90 70 70 200 420	10,595 60 480 2,494 1,973 1,680 105 350 	10,595 720 100 2,184 1,176 150 100 105 368 368 368 90 70 200 420 1,980 4,293 23,884	127,139 600 1,800 720 1,200 24,342 33,190 15,120 4,380 1,800 500

Cashflow Forecast 2023-24

INCOME	Dudeet	Car 22	0++ 22	Nov. 22	D 22	1 24	F-1- 24	Mar. 24	A	Mar. 24	1	1.1.24	Aug-24	TOTAL
TRADING	Budget	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	TUTAL
Café Sales	49,565	5,798	4,428	4,556	5,071	3,328	4,282	5,571	4,551	5,238	5,757	4,858	6,040	59,478
	22,270	1,846	1,989	1,802	1,938	1,445	4,282	2,002	1,739	1,846	2,192	4,838	2,063	22,270
Community Fridge														
Internet access fees (public computers)	254	15	25	18	15	15	20	20	22	20	25	20	20	235
Artwork sales (net)	500				300				300					600
Total Trading	72,590	7,659	6,442	6,376	7,324	4,788	5,894	7,593	6,612	7,104	7,974	6,697	8,123	82,584
RENTAL INCOME														
Room lettings, upper floors incl service charge	19,039	1,904	1,904	1,904	1,904	1,904	1,904	1,904	1,904	1,904	1,904	1,904	1,904	22,846
Ground floor	1,221	122	122	122	122	122	122	122	122	122	122	122	122	1,465
Food processing facility (kitchen, equipment)	5,250	525	525	525	525	525	525	525	525	525	525	525	525	6,300
Total Rental	25,510	2,551	2,551	2,551	2,551	2,551	2,551	2,551	2,551	2,551	2,551	2,551	2,551	30,612
REVENUE GRANTS / CONTRACTS														
Employment:														
Kickstart / Traineeship grants Revenue Grants:	4,000	1,000						2,000					1,000	4,000
	25,000	7,500				5,000			10,000		2,500			25,000
Trust/foundation grants						5,000			10,000	2 000	2,500			
Community Training grants	5,500	3,500						0.000		2,000				5,500
Shared Prosperity Fund	23,068	9,000				12 000		9,000		5,068				23,068
Arts Council England	12,000					12,000								12,000
Donations:														
Community Training donations (participants)	210	15	15	15	15	15	15	15	15	15	15	15	45	210
Canny Bankers	1,000					500				500				1,000
Corporate and individual giving	6,000	150	150	150	1,500	125	150	2,500	500	350	150	150	125	6,000
Contracts:														
Access To Work	38,640	2,880	3,312	4,140	3,312	3,312	4,140	3,312	3,312	4,140	3,312	4,140	3,312	42,624
Employability Training - DWP contracts	24,000	3,930		4,000		4,000		4,000		4,000		4,000		23,930
Employability Training - Restart partner	21,600	2,700			5,400		2,700	2,700		2,700	2,700		2,700	21,600
Community Training - Recovery Connections	4,992	416	416	416	416	416	416	416	416	416	416	416	416	4,992
Community Training - Social Prescribing	4,992	416	416	416	416	416	416	416	416	416	416	416	416	4,992
Adult Education	6,270		627	627	627	627	627	627	627	627	627	627		6,270
Total Grants and Contracts	177,272	31,507	4,936	9,764	11,686	26,411	8,464	24,986	15,286	20,232	10,136	9,764	8,014	181,186
TOTAL INCOME	275,371	41,716	13,929	18,691	21,561	33,750	16,909	35,130	24,449	29,886	20,661	19,012	18,687	294,381
EXPENDITURE	275,371	41,716	13,929	18,691	21,561	33,750	16,909	35,130	24,449	29,886	20,661	19,012	18,687	254,561
	Budget	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	TOTAL
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EXPENDITURE	Budget	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	TOTAL
EXPENDITURE Staffing	Budget 134,003	Sep-23	Oct-23	Nov-23	Dec-23 10,815	Jan-24 10,815	Feb-24	Mar-24	Apr-24	May-24	Jun-24 12,223	Jul-24 12,223	Aug-24	TOTAL 134,003
EXPENDITURE Staffing Recruitment	Budget 134,003 500	Sep-23 10,815	Oct-23	Nov-23	Dec-23 10,815	Jan-24 10,815 60	Feb-24	Mar-24	Apr-24 10,815	May-24	Jun-24 12,223	Jul-24 12,223 60	Aug-24	TOTAL 134,003 600
EXPENDITURE Staffing Recruitment Staff training	Budget 134,003 500 1,800	Sep-23 10,815	Oct-23	Nov-23	Dec-23 10,815	Jan-24 10,815 60	Feb-24	Mar-24	Apr-24 10,815	May-24	Jun-24 12,223	Jul-24 12,223 60	Aug-24 12,223	TOTAL 134,003 600 2,040
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel	Budget 134,003 500 1,800 615 1,500	Sep-23 10,815 600 125	Oct-23 10,815 125	Nov-23 10,815 125	Dec-23 10,815 240 125	Jan-24 10,815 60 360 125	Feb-24 10,815 125	Mar-24 10,815 125	Apr-24 10,815 600 125	May-24 10,815 125	Jun-24 12,223 240 125	Jul-24 12,223 60 480 125	Aug-24 12,223 738 125	TOTAL 134,003 600 2,040 738 1,500
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café)	Budget 134,003 500 1,800 615 1,500 25,924	Sep-23 10,815 600 125 2,353	Oct-23 10,815 125 2,060	Nov-23 10,815 125 2,217	Dec-23 10,815 240 125 2,279	Jan-24 10,815 60 360 125 1,743	Feb-24 10,815 125 1,939	Mar-24 10,815 125 2,561	Apr-24 10,815 600 125 2,064	May-24 10,815 125 2,387	Jun-24 12,223 240 125 2,491	Jul-24 12,223 60 480 125 2,326	Aug-24 12,223 738 125 2,539	TOTAL 134,003 600 2,040 738 1,500 26,960
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs	Budget 134,003 500 1,800 615 1,500 25,924 27,170	Sep-23 10,815 600 125 2,353 1,477	Oct-23 10,815 125 2,060 3,532	Nov-23 10,815 125 2,217 2,470	Dec-23 10,815 240 125 2,279 4,353	Jan-24 10,815 60 360 125 1,743 3,532	Feb-24 10,815 125 1,939 2,470	Mar-24 10,815 125 2,561 2,733	Apr-24 10,815 600 125 2,064 3,532	May-24 10,815 125 2,387 2,470	Jun-24 12,223 240 125 2,491 2,733	Jul-24 12,223 60 480 125 2,326 2,084	Aug-24 12,223 738 125 2,539 1,214	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs	Budget 134,003 500 1,800 615 1,500 25,924 27,170 11,026	Sep-23 10,815 600 125 2,353 1,477 1,045	Oct-23 10,815 125 2,060 3,532 1,045	Nov-23 10,815 125 2,217 2,470 1,045	Dec-23 10,815 240 125 2,279 4,353 1,045	Jan-24 10,815 60 360 125 1,743 3,532 1,045	Feb-24 10,815 125 1,939 2,470 1,045	Mar-24 10,815 125 2,561 2,733 1,045	Apr-24 10,815 600 125 2,064 3,532 1,045	May-24 10,815 125 2,387 2,470 1,045	Jun-24 12,223 240 125 2,491 2,733 1,045	Jul-24 12,223 60 480 125 2,326	Aug-24 12,223 738 125 2,539	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs	Budget 134,003 500 1,800 615 1,500 25,924 27,170 11,026 4,180	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366	Oct-23 10,815 125 2,060 3,532 1,045 406	Nov-23 10,815 125 2,217 2,470 1,045 406	Dec-23 10,815 240 125 2,279 4,353 1,045 406	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406	Feb-24 10,815 125 1,939 2,470 1,045 406	Mar-24 10,815 125 2,561 2,733 1,045 406	Apr-24 10,815 600 125 2,064 3,532 1,045 406	May-24 10,815 125 2,387 2,470 1,045 406	Jun-24 12,223 240 125 2,491 2,733 1,045 406	Jul-24 12,223 60 480 125 2,326 2,084 1,045	Aug-24 12,223 738 125 2,539 1,214 1,741	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events	Budget 134,003 500 1,800 615 1,500 25,924 27,170 11,026 4,180 1,800	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180	Oct-23 10,815 2,060 3,532 1,045 406 180	Nov-23 10,815 125 2,217 2,470 1,045 406 180	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180	Feb-24 10,815 125 1,939 2,470 1,045 406 180	Mar-24 10,815 125 2,561 2,733 1,045 406 180	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180	May-24 10,815 125 2,387 2,470 1,045 406 180	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180	Jul-24 12,223 60 480 125 2,326 2,084 1,045 	Aug-24 12,223 738 125 2,539 1,214 1,741 	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs	Budget 134,003 500 1,800 615 1,500 25,924 27,170 11,026 4,180	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366	Oct-23 10,815 125 2,060 3,532 1,045 406	Nov-23 10,815 125 2,217 2,470 1,045 406	Dec-23 10,815 240 125 2,279 4,353 1,045 406	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406	Feb-24 10,815 125 1,939 2,470 1,045 406	Mar-24 10,815 125 2,561 2,733 1,045 406	Apr-24 10,815 600 125 2,064 3,532 1,045 406	May-24 10,815 125 2,387 2,470 1,045 406	Jun-24 12,223 240 125 2,491 2,733 1,045 406	Jul-24 12,223 60 480 125 2,326 2,084 1,045	Aug-24 12,223 738 125 2,539 1,214 1,741	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors):	Budget 134,003 500 1,800 615 1,500 25,924 27,170 11,026 4,180 1,880 20,450	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000	0ct-23 10,815 2,060 3,532 1,045 406 180 3,460	Nov-23 10,815 2,217 2,470 1,045 406 180 700	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060	Feb-24 10,815 1,939 2,470 1,045 406 180 100	Mar-24 10,815 2,561 2,733 1,045 406 180 4,060	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100	May-24 10,815 125 2,387 2,470 1,045 406 180 4,060	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180 100	Jul-24 12,223 60 480 125 2,326 2,084 1,045 180 700	Aug-24 12,223 738 125 2,539 1,214 1,741 1,741 180 4,524	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 22,964
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity	Budget 134,003 500 1,800 615 1,500 25,924 27,170 11,026 4,180 1,800	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180	Oct-23 10,815 125 2,060 3,532 1,045 406 180	Nov-23 10,815 125 2,217 2,470 1,045 406 180	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180	Feb-24 10,815 125 1,939 2,470 1,045 406 180	Mar-24 10,815 125 2,561 2,733 1,045 406 180	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180	May-24 10,815 125 2,387 2,470 1,045 406 180	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180	Jul-24 12,223 60 480 125 2,326 2,084 1,045 	Aug-24 12,223 738 125 2,539 1,214 1,741 	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas	Budget 134,003 500 1,800 615 1,500 25,924 27,170 11,026 4,180 1,800 20,450 	Sep-28 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 131	0ct-23 10,815 2,060 3,532 1,045 406 180 3,460	Nov-23 10,815 2,217 2,470 1,045 406 180 700	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100 100	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060	Feb-24 10,815 1,939 2,470 1,045 406 180 100	Mar-24 10,815 2,561 2,733 1,045 406 180 4,060 	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100	May-24 10,815 125 2,387 2,470 1,045 406 180 4,060	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180 100 116	Jul-24 12,223 60 480 125 2,326 2,084 1,045 180 700	Aug-24 12,223 738 125 2,539 1,214 1,741 1,741 180 4,524	TOTAL 134,003 600 2,040 7,38 1,500 26,960 32,604 13,231 5,016 2,160 22,964 1,703
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water	Budget 134,003 500 1,800 615 1,500 25,924 27,170 11,026 4,180 1,880 20,450	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000	0ct-23 10,815 2,060 3,532 1,045 406 180 3,460	Nov-23 10,815 2,217 2,470 1,045 406 180 700	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060	Feb-24 10,815 1,939 2,470 1,045 406 180 100	Mar-24 10,815 2,561 2,733 1,045 406 180 4,060	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100	May-24 10,815 125 2,387 2,470 1,045 406 180 4,060	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180 100	Jul-24 12,223 60 480 125 2,326 2,084 1,045 180 700	Aug-24 12,223 738 125 2,539 1,214 1,741 1,741 180 4,524	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 22,964
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Adult education direct costs Utilities (upper floors): electricity gas water Utilities (ground floor):	Budget 134,003 500 1,800 6155 1,500 25,924 27,170 11,026 4,180 1,800 20,450 1,622 	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 1,000 1,000	0ct-23 10,815 2,060 3,532 1,045 406 180 3,460 137	Nov-23 10,815 2,217 2,470 1,045 406 180 700 700	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100 100 168	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 4,060 194	Feb-24 10,815 125 1,939 2,470 1,045 406 180 100 100	Mar-24 10,815 2,561 2,733 1,045 4,060 1800 4,060 147 147	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 100	May-24 10,815 125 2,387 2,470 1,045 4,060 180 4,060	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180 180 1116 162	Jul-24 12,223 60 480 125 2,326 2,084 1,045 180 700 107	Aug-24 12,223 738 125 2,539 1,214 1,741 1,741 1,741 1,741 1,741	TOTAL 134,003 6000 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 22,964 1,703 649
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity	Budget 134,003 500 1,800 615 1,500 25,924 27,170 11,026 4,180 1,800 20,450 1,622 541 4,250	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 1,000 131 131 162 368	0ct-23 10,815 125 2,060 3,532 1,045 406 180 3,460 137 378	Nov-23 10,815 125 2,217 2,470 1,045 406 180 700 152 152 378	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100 168 168 162 378	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060 194 	Feb-24 10,815 1,939 2,470 1,045 406 180 100 194 	Mar-24 10,815 125 2,561 2,733 1,045 4060 4,060 	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 100 131	May-24 10,815 125 2,387 2,470 1,045 4060 1,045 4,060 121 121 368	Jun-24 12,223 240 125 2,491 2,733 1,045 180 100 1116 1162 378	Jul-24 12,223 60 480 125 2,326 2,084 1,045 180 700	Aug-24 12,223 738 125 2,539 1,214 1,741 1,741 180 4,524	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 22,964 1,703 649 4,463
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Adult education direct costs Utilities (upper floors): electricity gas water Utilities (ground floor):	Budget 134,003 500 1,800 615 1,500 25,924 27,170 11,026 4,180 1,800 20,450 1,622 541 4,250 1,200	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 131 162 368 84	0ct-23 10,815 2,060 3,532 1,045 406 180 3,460 137	Nov-23 10,815 2,217 2,470 1,045 406 180 700 700	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100 168 168 162 378 173	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 4,060 194	Feb-24 10,815 125 1,939 2,470 1,045 406 180 100 100	Mar-24 10,815 2,561 2,733 1,045 4,060 180 4,060 147 162 368 147	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 100	May-24 10,815 125 2,387 2,470 1,045 4,060 180 4,060	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180 100 116 162 378 37	Jul-24 12,223 60 480 125 2,326 2,084 1,045 180 700 107	Aug-24 12,223 738 125 2,539 1,214 1,741 1,741 1,80 4,524 105	134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 22,964 1,703 649 4,463 1,260
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water	Budget 134,003 500 1,800 615 1,500 25,924 27,170 11,026 4,180 20,450 20,450 - 1,622 - 541 - - 4,250 1,200 2,400	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 131 162 368 84 720	0ct-23 10,815 125 2,060 3,532 1,045 406 180 3,460 137 137 3,78 110	Nov-23 10,815 2,217 2,470 1,045 406 180 700 152 378 147	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100 168 168 162 378 378 378	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060 194 194 357 173	Feb-24 10,815 1,939 2,470 1,045 406 180 100 194 357 173	Mar-24 10,815 2,561 2,733 1,045 4,060 4,060 147 162 368 348 147 720	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 131 331 368 126	May-24 10,815 125 2,387 2,470 1,045 4,060 121 121 368 89	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180 100 1116 162 378 377 720	Jul-24 12,223 60 480 125 2,326 2,084 1,045 180 700 107 378	Aug-24 12,223 738 125 2,539 1,214 1,741 180 4,524 105 389 389	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 22,964 1,703 649 4,463 1,260 2,880
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Adult education direct costs Adult education direct costs Adult education direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection	Budget 134,003 500 1,800 6155 1,500 25,924 27,170 11,026 4,180 1,800 20,450 	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 131 131 162 368 84 84 7200 195	0ct-22 10,815 125 2,060 3,532 1,045 406 180 3,460 137 378	Nov-23 10,815 125 2,217 2,470 1,045 406 180 700 152 152 378	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100 168 168 162 378 173	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060 194 	Feb-24 10,815 1,939 2,470 1,045 406 180 100 194 	Mar-24 10,815 2,561 2,733 1,045 4,060 180 4,060 147 162 368 147	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 100 131	May-24 10,815 125 2,387 2,470 1,045 4060 1,045 4,060 121 121 368	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180 100 116 162 378 37	Jul-24 12,223 60 480 125 2,326 2,084 1,045 180 700 107	Aug-24 12,223 738 125 2,539 1,214 1,741 1,741 1,80 4,524 105	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 2,160 2,964 1,703 649 4,463 1,260 2,880 2,336
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water	Budget 134,003 500 1,800 615 1,500 25,924 27,170 11,026 4,180 20,450 1,800 20,450 1,622 4,250 1,200 2,400 1,947 2,650	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 131 131 162 368 84 720 195 2,650	0ct-23 10,815 2,060 3,532 1,045 406 180 3,460 137 137 378 110 195	Nov-23 10,815 2,217 2,470 1,045 406 180 700 152 152 378 147 195	Dec-23 10,815 240 2,279 4,353 1,045 406 180 100 168 168 162 378 173 720 195	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060 	Feb-24 10,815 1,939 2,470 1,045 406 180 100 194 94 577 173 195	Mar-24 10,815 2,561 2,733 1,045 406 180 4,060 147 162 368 147 720 195	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 100 131 368 126 95	May-24 10,815 2,387 2,470 1,045 4,060 180 4,060 121 121 368 89 195	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180 100 100 1116 1162 378 377 720 195	Jul-24 12,223 60 480 125 2,326 2,084 1,045 180 700 107 107 378 378	Aug-24 12,223 738 125 2,539 1,214 1,741 180 4,524 105 389 389	134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 22,964 1,703 649 4,463 1,260 2,336 2,650
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials	Budget 134,003 500 1,800 25,924 27,170 11,026 4,180 20,450 	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 131 131 162 368 84 84 7200 195	0ct-23 10,815 2,060 3,532 1,045 406 180 3,460 137 137 378 110 195 120	Nov-23 10,815 2,217 2,470 1,045 406 180 700 152 152 378 147 195 120	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100 168 168 162 162 378 173 720 195 120	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060 194 194 357 173	Feb-24 10,815 1,939 2,470 1,045 406 180 100 	Mar-24 10,815 2,561 2,733 1,045 4066 180 4,060 147 162 162 368 147 720 195	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 131 331 368 126	May-24 10,815 125 2,387 2,470 1,045 4,060 121 121 368 89	Jun-24 12,223 240 2,491 2,733 1,045 4066 180 100 116 162 378 377 720 195 120	Jul-24 12,223 60 480 125 2,326 2,084 1,045 180 700 107 378	Aug-24 12,223 738 125 2,539 1,214 1,741 180 4,524 105 389 389	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 22,964 1,703 649 649 4,463 1,260 2,880 2,336 2,336 1,440
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Utilities (mound floor): electricity gas water Internet connection Insurance	Budget 134,003 500 1,800 615 1,500 25,924 27,170 11,026 4,180 20,450 1,800 20,450 1,622 4,250 1,200 2,400 1,947 2,650	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 131 131 162 368 84 720 195 2,650	0ct-23 10,815 2,060 3,532 1,045 406 180 3,460 137 137 378 110 195	Nov-23 10,815 2,217 2,470 1,045 406 180 700 152 152 378 147 195	Dec-23 10,815 240 2,279 4,353 1,045 406 180 100 168 168 162 378 173 720 195	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060 	Feb-24 10,815 1,939 2,470 1,045 406 180 100 194 94 557 173 195	Mar-24 10,815 2,561 2,733 1,045 406 180 4,060 147 162 368 147 720 195	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 100 131 368 126 95	May-24 10,815 2,387 2,470 1,045 4,060 180 4,060 121 121 368 89 195	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180 100 100 1116 1162 378 377 720 195	Jul-24 12,223 60 480 125 2,326 2,084 1,045 180 700 107 107 378 378	Aug-24 12,223 738 125 2,539 1,214 1,741 180 4,524 105 389 389	134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 22,964 1,703 649 4,463 1,260 2,336 2,650
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials	Budget 134,003 500 1,800 25,924 27,170 11,026 4,180 20,450 	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 131 162 162 368 84 720 195 2,650 120	0ct-23 10,815 2,060 3,532 1,045 406 180 3,460 137 137 378 110 195 120	Nov-23 10,815 2,217 2,470 1,045 406 180 700 152 152 378 147 195 120	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100 168 168 162 162 378 173 720 195 120	Jan-24 10,815 60 3600 125 1,743 3,532 1,045 4066 180 4,060 194 9 194 357 173 9 195 120	Feb-24 10,815 1,939 2,470 1,045 406 180 100 	Mar-24 10,815 2,561 2,733 1,045 4066 180 4,060 147 162 162 368 147 720 195	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 	May-24 10,815 2,387 2,470 1,045 4,060 180 4,060 121 121 368 89 	Jun-24 12,223 240 2,491 2,733 1,045 4066 180 100 116 162 378 377 720 195 120	Jul-24 12,223 60 480 2,326 2,084 1,045 180 700 107 107 107 107 107 107 107	Aug-24 12,223 738 125 2,539 1,214 1,741 180 4,524 105 389 9 389 195 120	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 22,964 1,703 649 649 4,463 1,260 2,880 2,336 2,336 1,440
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Adult education direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal	Budget 134,003 500 1,800 6155 1,500 25,924 27,170 11,026 4,180 20,450 1,800 20,450 1,622 	Sep-23 10,815 10,815 125 2,353 1,477 1,045 1,366 180 1,000 131 131 162 368 84 720 195 2,650 1200 75	0ct-23 10,815 2,060 3,532 1,045 406 180 3,460 137 137 378 110 195 120	Nov-23 10,815 2,217 2,470 1,045 406 180 700 152 152 378 147 195 120	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100 168 168 162 162 378 173 720 195 120	Jan-24 10,815 60 3600 125 1,743 3,532 1,045 4066 180 4,060 194 9 194 357 173 9 195 120	Feb-24 10,815 1,939 2,470 1,045 406 180 100 	Mar-24 10,815 2,561 2,733 1,045 4066 180 4,060 147 162 162 368 147 720 195	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 	May-24 10,815 2,387 2,470 1,045 4,060 180 4,060 121 121 368 89 	Jun-24 12,223 240 2,491 2,733 1,045 4066 180 100 116 162 378 377 720 195 120	Jul-24 12,223 60 480 2,326 2,084 1,045 180 700 107 107 107 107 107 107 107	Aug-24 12,223 738 125 2,539 1,214 1,741 180 4,524 105 389 9 389 195 120	IOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 22,964 1,703 649 4,463 1,260 2,336 2,336 2,650 1,440 900
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Adult education direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety	Budget 134,003 500 1,800 615 1,500 25,924 27,170 1,800 20,924 1,800 20,450 	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 	0ct-23 10,815 2,060 3,532 1,045 406 180 3,460 137 137 378 110 195 120	Nov-23 10,815 2,217 2,470 1,045 406 180 700 152 152 378 147 195 120	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100 168 168 162 162 378 173 720 195 120	Jan-24 10,815 60 3600 125 1,743 3,532 1,045 4066 180 4,060 194 9 194 357 173 9 195 120	Feb-24 10,815 1,939 2,470 1,045 406 180 100 	Mar-24 10,815 2,561 2,733 1,045 4066 180 4,060 147 162 162 368 147 720 195	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 	May-24 10,815 2,387 2,470 1,045 4,060 180 4,060 121 121 368 89 	Jun-24 12,223 240 2,491 2,733 1,045 4066 180 100 116 162 378 377 720 195 120	Jul-24 12,223 60 480 2,326 2,084 1,045 180 700 107 107 107 107 107 107 107	Aug-24 12,223 738 125 2,539 1,214 1,741 180 4,524 105 389 9 389 195 120	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 2,160 2,160 2,2964 4,463 1,280 2,386 2,650 1,440 900 300
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Internet connection Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses	Budget 134,003 500 1,800 25,924 27,170 11,026 4,180 20,450 1,800 20,450 1,622 4,250 1,200 2,400 1,947 2,650 1,200 750 2500 1,200	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 1,300 1,300 1,300 1,400	0ct-23 10,815 2,060 3,532 1,045 406 180 3,460 137 137 378 110 195 120 75	Nov-23 10,815 2,217 2,470 1,045 406 180 700 152 378 147 195 120 75	Dec-23 10,815 240 2,279 4,353 1,045 406 180 100 168 168 162 378 173 720 195 120 75	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060 194 9 357 173 195 120 75	Feb-24 10,815 1,939 2,470 1,045 406 180 100 194 357 173 195 120 75	Mar-24 10,815 2,561 2,733 1,045 4,060 180 4,060 147 162 368 147 720 195 120 75	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 100 131 368 126 195 120 75	May-24 10,815 2,387 2,470 1,045 4,060 180 4,060 121 121 368 89 195 120 75	Jun-24 12,223 240 2,491 2,733 1,045 406 180 100 100 116 162 378 377 720 195 120 75	Jul-24 12,223 60 480 125 2,326 2,084 1,045 180 700 107 107 378 378 195 120 75	Aug-24 12,223 738 125 2,539 1,214 1,741 180 4,524 105 389 389 195 120 75	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 22,964 1,703 649 4,463 1,260 2,880 2,336 2,336 1,440 900 300 1,440 900 300
EXPENDITURE Staffing Recruitment Staff training Appentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies	Budget 134,003 500 1,800 615 1,500 25,924 27,170 11,026 4,180 20,450 	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 131 162 162 162 162 195 2,650 120 75 300 1,240	Oct-23 10,815 2,060 3,532 1,045 406 180 3,460 137 137 137 137 120 75 240	Nov-23 10,815 2,217 2,470 1,045 406 180 700 152 152 378 147 155 120 75 240	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100 168 168 162 162 173 720 195 120 75 240	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060 194 9 194 357 173 9 9 9 5 120 75 240	Feb-24 10,815 1,939 2,470 1,045 406 180 100 	Mar-24 10,815 2,561 2,733 1,045 4066 180 4,060 147 162 162 368 147 720 195 120 75 240	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 	May-24 10,815 2,387 2,470 1,045 4,060 4,060 121 121 368 89 195 120 75 240	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180 100 116 162 162 378 377 720 195 120 75 240	Jul-24 12,223 60 480 2,326 2,084 1,045 180 700 107 107 107 107 107 107 240	Aug-24 12,223 738 125 2,539 1,214 1,741 180 4,524 105 389 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 22,964 1,703 649 4,463 1,260 2,880 2,336 2,336 1,440 900 300 1,440 900 300
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees:	Budget 134,003 500 1,800 615 1,500 25,924 27,170 1,800 20,450 	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 131 162 162 162 162 195 2,650 120 75 300 1,240	Oct-23 10,815 2,060 3,532 1,045 406 180 3,460 137 137 137 137 120 75 240	Nov-23 10,815 2,217 2,470 1,045 406 180 700 152 152 378 147 155 120 75 240	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100 168 168 162 162 173 720 195 120 75 240	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060 194 9 194 357 173 9 9 9 5 120 75 240	Feb-24 10,815 1,939 2,470 1,045 406 180 100 	Mar-24 10,815 2,561 2,733 1,045 4066 180 4,060 147 162 162 368 147 720 195 120 75 240	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 	May-24 10,815 2,387 2,470 1,045 4,060 4,060 121 121 368 89 195 120 75 240	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180 100 116 162 162 378 377 720 195 120 75 240	Jul-24 12,223 60 480 2,326 2,084 1,045 180 700 107 107 107 107 107 107 240	Aug-24 12,223 738 125 2,539 1,214 1,741 180 4,524 105 105 389 389 195 120 75 75 2,200	134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 2,2964 1,703 649 4,463 1,260 2,380 2,380 2,380 2,380 1,440 3,000 9,000 1,440 2,880 6,000
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy	Budget 134,003 500 1,800 25,924 27,170 11,026 4,180 20,450 1,800 20,450 1,800 20,450 1,622 4,250 1,200 2,400 1,200 2,400 1,200 2,400 5,500 1,200 2,400 5,500	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 131 162 162 162 162 195 2,650 120 75 300 1,240	Oct-23 10,815 2,060 3,532 1,045 406 180 3,460 137 137 137 137 120 75 240	Nov-23 10,815 2,217 2,470 1,045 406 180 700 152 152 378 147 155 120 75 240	Dec-23 10,815 240 2,279 4,353 1,045 406 180 100 168 168 162 378 173 720 195 120 75 240 500	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060 194 9 194 357 173 9 9 9 5 120 75 240	Feb-24 10,815 1,939 2,470 1,045 406 180 100 	Mar-24 10,815 2,561 2,733 1,045 4066 180 4,060 147 162 162 368 147 720 195 120 75 240	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 	May-24 10,815 2,387 2,470 1,045 4,060 4,060 121 121 368 89 195 120 75 240	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180 100 116 162 162 378 377 720 195 120 75 240	Jul-24 12,223 60 480 2,326 2,084 1,045 180 700 107 107 107 107 107 107 240	Aug-24 12,223 738 125 2,539 1,214 1,741 180 4,524 105 389 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9	101AL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 22,964 1,703 649 4,463 1,260 2,880 2,880 2,650 1,440 900 3000 1,440 2,880 6,000 1,440 2,880 6,000 1,440 2,880 1,440 2,880 1,440 2,880 1,440 2,880 1,440 2,880 1,440 2,880 1,440 2,880 1,440 2,880 1,440
EXPENDITURE Staffing Recruitment Staff training Appentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal	Budget 134,003 500 1,800 615 1,500 25,924 27,170 1,800 20,450 	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 131 162 162 162 162 195 2,650 120 75 300 1,240	Oct-23 10,815 2,060 3,532 1,045 406 180 3,460 137 137 137 137 120 75 240	Nov-23 10,815 2,217 2,470 1,045 406 180 700 152 152 378 147 155 120 75 240 500	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100 168 168 162 162 173 720 195 120 75 240	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060 194 9 194 357 173 9 9 9 5 120 75 240	Feb-24 10,815 1,939 2,470 1,045 406 180 100 194 357 173 195 120 75 240 500	Mar-24 10,815 2,561 2,733 1,045 4066 180 4,060 147 162 162 368 147 720 195 120 75 240	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 	May-24 10,815 2,387 2,470 1,045 4,060 121 121 368 89 195 120 75 240 500	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180 100 116 162 162 378 377 720 195 120 75 240	Jul-24 12,223 60 480 2,326 2,084 1,045 180 700 107 107 107 107 107 107 240	Aug-24 12,223 738 125 2,539 1,214 1,741 180 4,524 105 105 120 75 240 500 2,100	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 22,964 1,703 649 4,463 1,260 2,880 2,336 2,336 1,440 900 300 1,440 900 300 1,440 900 300 1,440 900 300 1,440 900 300 1,440 900 300 1,440 900 300 1,440 900 300 1,440 900 300 1,440 900 300 1,440 900 300 1,440 900 300 1,440 900 300 1,440 900 300 1,440 1,480
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Adult education direct costs Adult education direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas Water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal VAT payments	Budget 134,003 500 1,800 6155 1,500 25,924 27,170 11,026 4,180 2,480 1,622 541 4,250 1,622 541 4,250 1,200 2,400 1,200 2,500 1,200 1,200 1,200 1,200 1,200 1,200 1,200 1,200 1,500 1,2	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 131 162 368 84 7200 195 2,650 120 75 3000 1,440 240 500	Oct-23 10,815 125 2,060 3,532 1,045 406 180 3,460 137 137 137 137 137 10 195 120 75 240 500	Nov-23 10,815 125 2,217 2,470 1,045 406 180 700 105 152 378 147 195 120 75 240 500 4,442	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100 100 168 162 378 162 378 162 378 162 378 162 120 75 240 240 500	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060 180 4,060 194 357 194 357 173 195 120 75 240 500	Feb-24 10,815 1,939 2,470 1,045 406 180 100 194 357 173 357 173 195 120 75 240 250	Mar-24 10,815 2,561 2,733 1,045 406 180 4,060 180 4,060 180 4,060 180 4,060 180 4,060 180 4,060 180 4,060 180 120 720 720 195 120 75 240 500	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 131 368 126 120 75 240 500	May-24 10,815 125 2,387 2,470 1,045 406 180 4,060 121 121 368 89 195 120 75 240 250 240 500	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180 100 116 162 378 37 7200 195 120 75 240 500	Jul-24 12,223 60 480 125 2,326 2,084 1,045 180 700 107 107 378 195 120 75 240 500	Aug-24 12,223 738 125 2,539 1,214 1,741 1,741 180 4,524 105 105 389 195 120 75 240 500 2,100 4,753	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 2,160 2,160 2,160 2,2964 4,463 1,260 2,880 2,366 2,650 1,440 900 300 1,440 2,880 6,000 1,800 1,8247
EXPENDITURE Staffing Recruitment Staff training Appentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal	Budget 134,003 500 1,800 25,924 27,170 11,026 4,180 20,450 1,800 20,450 1,800 20,450 1,622 4,250 1,200 2,400 1,200 2,400 1,200 2,400 5,500 1,200 2,400 5,500	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 131 162 162 162 162 195 2,650 120 75 300 1,240	Oct-23 10,815 2,060 3,532 1,045 406 180 3,460 137 137 137 137 120 75 240	Nov-23 10,815 2,217 2,470 1,045 406 180 700 152 152 378 147 155 120 75 240 500	Dec-23 10,815 240 2,279 4,353 1,045 406 180 100 168 168 162 378 173 720 195 120 75 240 500	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060 194 9 194 357 173 9 9 9 5 120 75 240	Feb-24 10,815 1,939 2,470 1,045 406 180 100 194 357 173 195 120 75 240 500	Mar-24 10,815 2,561 2,733 1,045 4066 180 4,060 147 162 162 368 147 720 195 120 75 240	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 	May-24 10,815 2,387 2,470 1,045 4,060 121 121 368 89 195 120 75 240 500	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180 100 116 162 162 378 377 720 195 120 75 240	Jul-24 12,223 60 480 2,326 2,084 1,045 180 700 107 107 107 107 107 107 240	Aug-24 12,223 738 125 2,539 1,214 1,741 180 4,524 105 105 120 75 240 500 2,100	IOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 22,964 1,703 649 4,463 1,260 2,880 2,356 1,440 900 300 1,440 2,880 6,000 2,100 1,800
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Adult education direct costs Adult education direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas Water Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal VAT payments	Budget 134,003 500 1,800 6155 1,500 25,924 27,170 11,026 4,180 2,480 1,622 541 4,250 1,622 541 4,250 1,200 2,400 1,200 2,500 1,200 1,200 1,200 1,200 1,200 1,200 1,200 1,200 1,500 1,2	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 131 131 162 368 84 7200 195 2,650 120 75 3000 1,440 240 500	Oct-23 10,815 125 2,060 3,532 1,045 406 180 3,460 137 137 137 137 137 10 195 120 75 240 500	Nov-23 10,815 125 2,217 2,470 1,045 406 180 700 105 152 378 147 195 120 75 240 500 4,442	Dec-23 10,815 240 125 2,279 4,353 1,045 406 180 100 100 168 162 378 162 378 162 378 162 378 162 120 75 240 240 500	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060 180 4,060 194 357 194 357 173 195 120 75 240 500	Feb-24 10,815 1,939 2,470 1,045 406 180 100 194 357 173 357 173 195 120 75 240 250	Mar-24 10,815 2,561 2,733 1,045 406 180 4,060 180 4,060 180 4,060 180 4,060 180 4,060 180 4,060 180 4,060 180 120 720 720 195 120 75 240 500	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 131 368 126 120 75 240 500	May-24 10,815 125 2,387 2,470 1,045 406 180 4,060 121 121 368 89 195 120 75 240 250 240 500	Jun-24 12,223 240 125 2,491 2,733 1,045 406 180 100 116 162 378 37 7200 195 120 75 240 500	Jul-24 12,223 60 480 125 2,326 2,084 1,045 180 700 107 107 378 195 120 75 240 500	Aug-24 12,223 738 125 2,539 1,214 1,741 1,741 180 4,524 105 105 389 195 120 75 240 500 2,100 4,753	IOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 2,160 2,160 2,2964 4,463 1,260 2,880 2,366 2,650 1,440 9000 3000 1,440 2,880 6,000 1,800 1,800
EXPENDITURE Staffing Recruitment Staff training Apprentices training Staff travel Cost of sales (café) Employability training direct costs Community training direct costs Adult education direct costs Business Support advice events Arts projects direct costs Utilities (upper floors): electricity gas water Utilities (ground floor): electricity gas water Internet connection Internet connection Insurance Cleaning materials Waste disposal Fire safety Software licenses Office supplies Marketing budget Professional fees: accountancy legal VAT payments TOTAL EXPENDITURE	Budget 134,003 500 1,800 25,924 27,170 11,026 4,180 20,450 1,800 20,450 1,800 20,450 1,622 4,250 1,200 2,400 1,200 2,400 1,200 2,400 1,200 2,400 1,200 2,400 1,200 2,500 1,200 2,500 1,200 2,500 1,200 2,500 1,200 2,500 1,200 2,500 1,200 2,500	Sep-23 10,815 600 125 2,353 1,477 1,045 1,366 180 1,000 1,300 1,000 131 131 162 368 84 720 195 2,650 120 75 300 0 1,440 240 500 1,440	0ct-23 10,815 2,060 3,532 1,045 406 180 3,460 137 137 378 110 195 120 75 240 500	Nov-23 10,815 2,217 2,470 1,045 406 180 700 152 152 378 147 195 120 75 240 500 500 500	Dec-23 10,815 240 2,279 4,353 1,045 406 180 100 168 162 378 173 720 195 120 75 240 500 24,073	Jan-24 10,815 60 360 125 1,743 3,532 1,045 406 180 4,060 194 357 173 357 173 195 120 75 240 500	Feb-24 10,815 1,939 2,470 1,045 406 180 100 194 357 173 195 120 75 240 500 500 500 500 4,217 23,151	Mar-24 10,815 2,561 2,733 1,045 4,060 180 4,060 147 162 368 147 720 195 120 75 240 500 24,598	Apr-24 10,815 600 125 2,064 3,532 1,045 406 180 100 100 131 131 368 126 120 75 220 240 500	May-24 10,815 2,387 2,470 1,045 4,060 180 4,060 121 121 368 89 195 120 75 2240 500 500 4,835 28,030	Jun-24 12,223 240 2,491 2,733 1,045 406 180 100 100 116 162 378 377 720 195 120 75 240 500	Jul-24 12,223 60 480 125 2,326 2,084 1,045 180 700 107 107 378 378 195 120 75 240 500	Aug-24 12,223 738 125 2,539 1,214 1,741 180 4,524 105 389 195 120 75 240 500 2,100 2,100 4,753 31,760	TOTAL 134,003 600 2,040 738 1,500 26,960 32,604 13,231 5,016 2,160 2,160 2,160 2,160 2,2964 4,463 1,260 2,880 2,366 2,650 1,440 900 300 1,440 2,880 6,000 1,800 1,8247

APPENDIX 1

Organisations and People Consulted

The business planning process has been informed by many meetings with local and regional stakeholders.

Local Community Groups & Services	
Blackhall Mill Community Association	Geraldine Ling
Chopwell Community Centre	Barbara Heslop
CRG Pop-up Restaurant Team	Jill Woodward
Friends of Chopwell Park	Mandi Armstrong
MHA	Katherine Nichols
Pickle Palace	Hannah Reay
Local Businesses	
Digital Voice	Julie Nicholson
Drift In Cafe	Alan Dixon
Night Cafe	Sylvia Rooney
The Paddock	Laura Jayne Burlison
Riverview Bakery	Rachel Charlton
Gateshead Metropolitan Borough Council	
<u>Members</u>	

Councillor Lynne Caffrey Councillor Michael McNestry

<u>Officers</u>	
Area Co-ordinator (West)	Gary Carr
Subcontracting Manager, LearningSkills	Melanie Crosby
Strategic Lead for Poverty & Inequality	Alison Dunn
MIS Manager, LearningSkills	David Jeary
Employment and Skills Manager	Julie Killick
Service Director, Economic and Housing Growth	Andrew Marshall
Service Director, Corporate Commissioning and Procurement	Andrea Tickner

Potential Regional Partners

Connected Voice	Chris Avanti
ESS Assist	Steve Dobson
Fareshare NE	Lara Sayers
Magic Hat Cafe	Duncan Fairbrother
National Innovation Centre for Rural Enterprise, Newcastle University	Melanie Thompson-Glen
Recovery Connections	Dot Smith
REFUSE CIC	Nikki Dravers
This is Me Agency	Michelle Dobson

Due to business closures during Covid, it has not been possible to consult in detail with some organisations. Further consultation about partnership is recommended with:

Derwentside College	
Director of Business Development	Susan Errington
Gateshead College	
Director of Business Development	Ivan Jepson
Gateshead Older People's Assembly	
Chief Executive	Craig Bankhead
National Innovation Centre for Rural Enterprise	
Centre Director	Professor Jeremy Phillipson
Newcastle College	
Head of Business Partnerships	Lee Tennant
Gateshead Outer West Primary Care Network	
Clinical Director	Dr Sameena Hassan

In addition, consultation has taken place with the broader community of Chopwell through direct correspondence to every household and business premises in the village. In February 2021, Chopwell Regeneration Group inserted with its newsletter an outline of the planned services and facilities at The Bank, with an invitation for residents to respond with comments and suggestions. A public meeting was also held online.

